

ANNUAL REPORT

Volunteering New Zealand Incorporated

2016

*Promoting, supporting and advocating
for volunteering*

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VOLUNTEERING NEW ZEALAND

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OUR PEOPLE

PATRON
Lt Gen The Rt Hon Jerry Mataparae

BOARD (VOLUNTEERS)
As at 30 June 2016

Chairperson	Jan Harrison
Vice Chairperson	Karen Smith
Treasurer	Peter Davies
Board Member – Māori	Paul Eagle
Board Member	Corrine Coombe
Board Member	Alison Marshall
Board Member – Pacific	Paul Stowers
Board Member	Helga Wientjes

OPERATIONS – STAFF AND VOLUNTEERS
01 July 2015 – 30 June 2016

Chief Executive	Scott Miller
Content Manager	Laura Allen
Graphic & Web Designer	Taylor Hamling
Policy Advisors	Ash Stanley-Ryan Amy Duxfield Claude Ao Madeline Sakofsky Matt Magner Oriane Mousset Richard Robinson Theo Barnard
Graphic Designers	Charlotte Upton Louise Holloway Molly Gilpin Zariah Wilson

Communications & Campaigns	Addison Green Alana Doyle Alana Hepburn Charlotta Cutfield Clemence Vole Daniel Musson Grace Loftus Hannah Robinson
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Administration & Business	Alka Dhar Joshua Ruddock Kevin Sweeney Maya White Yadi Manshahia
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FUNDERS



CHAIRPERSON'S REPORT



The 2015/16 financial year saw Volunteering New Zealand (VNZ) grow in reputation and achievements.

VNZ's focus is to support, promote and advocate for volunteering. Our awareness campaigns were extended with the initiation of Student Volunteer Week, first held in September 2015 then followed up in April 2016. With National Volunteer Week, International Volunteer Day and Managers of Volunteers Day already established and successful, we now have excellent, highly visible platforms for profiling volunteering.

A highlight of the year was the very successful, sold-out, one-day conference focussing on Best Practice. It is clear that the *Best Practice Guidelines* have changed the way some organisations work with their volunteers, and that there is a need to keep these up to date, to promote them, and support our members to adopt and practice them.

VNZ is respected as the national voice on volunteering, expressing the views of the wider sector and representing the interests of volunteers. Submissions were made on several pieces of proposed legislation affecting the sector.

A first was the national survey of volunteer involving organisations, which for the first time gave us New Zealand-specific data and information on the state of volunteering in Aotearoa.

Also highly acclaimed was the summary report on the UN's 2015 *State of the World's Volunteerism report*, with a focus on how volunteering in New Zealand will support the achievement of the Sustainable Development Goals.

With just 1.5 FTE paid staff, all this would not have been possible without the huge contribution of the team of volunteers Scott has recruited, encouraged and supported. Their considerable skills and knowledge have enabled us to achieve so much, and we value their contribution. Thank you each and every one.

The Board, (the other part of the volunteer team), have also made a valued contribution. Peter Davies retires this year after 6 years service in the vital role of Treasurer, as does Paul Eagle, who has made a valuable contribution in the Maori position on the Board for the past five years. I also step down from the Board at the conclusion of this AGM, having served six consecutive years. It has been a pleasure and a privilege to work alongside the Board members, and Scott and his team, and to be a part of the team which has, I believe, truly made a difference to volunteering in Aotearoa, New Zealand.

Thank you to the staff, the membership, our funders and supporters. You are our rock: the foundation on which we stand and work, and together we make a difference.

I have great confidence the organisation will go from strength to strength and will continue to be a respected, effective guiding voice and change-making force for the sector. I wish you all the very best for the future.

JAN HARRISON
Chairperson

CHIEF EXECUTIVE'S REPORT



Volunteering New Zealand is values driven.

Like any successful organisation, Volunteering New Zealand (VNZ) operates in alignment with its values. In 2015/16, our outstanding team, made up primarily of volunteers, was able to produce consistently strong results for our members, stakeholders, and funders.

Responsiveness: VNZ delivered several bold and innovative initiatives this year, including:

- Our inaugural Student Volunteer Week, supported by tertiary institutions across New Zealand,
- Our inaugural State of the Volunteering Sector survey (with over 1,400 responses),
- An internationally acclaimed Summary Report on the UN's 2015 State of the World's Volunteerism Report, and
- Afternoon tea at Parliament with the Prime Minister and Minister for the Community and Voluntary sector.

Such initiatives have ensured that we continue to maintain a value proposition that assists our sector to maintain relevance in the changing world of volunteering as well as in achieving their own best outcomes for the sector.

Inclusiveness: VNZ continues to campaign for the diversity of all expressions of volunteering. Our support of the "Serve For" campaign, promoting informal micro-volunteering opportunities on ANZAC Day presented a glimpse into the future of how our sector will continue to grow the awareness and interest of volunteering in our communities. Internally, our culture of inclusiveness has been a key contributor to our results, where we have purposefully involved people from across the spectrum of availability, skill and experience, leaving us much the stronger organisation.

Collaboration: One of VNZ's real value propositions over the last year has been our ability

to collaborate with members, our wider sector, central government and other stakeholders. We grew membership by 20% over the year, advanced corporate partnerships with SEEK Volunteer, Be Collective, and Trustpower and have subsequently seen our role as a sector leader become well-established.

Excellence: VNZ has an internal culture of high expectations, high trust and high credibility. By leveraging this culture of excellence, we have a strong sense of pride, belonging, team spirit and delivery that has exemplified our ability to produce outstanding results across our three domains of promotion, support and advocacy for the sector during 2015/16, as demonstrated throughout this report.

Volunteering New Zealand is fit for purpose.

This year, VNZ produced only its second financial surplus in eight years. A strong focus on outcomes, underpinned by sound financial acumen has meant we have turned a corner in terms of balancing our commitment to our sector and our financial reserves. In uncertain financial times for many non-profits, our sustainability is of vital importance if we are going to be as effective to our sector in the immediate and long-term future.

Outlook

VNZ has a very strong foundation to leverage our various relationships with members, stakeholders, and central government well into 2016/17 and further afield. I am privileged to lead a capable team motivated to continue demonstrating our values, vision and mission building the story of Volunteering New Zealand as a community organisation co-creating the future we individually and collectively want to see for our sector.

SCOTT MILLER
Chief Executive

"Volunteering NZ has been a committed leader in championing volunteering nationally and internationally."

KYLEE BATES

World President, International Association for Volunteer Effort

HIGHLIGHTS

2015–2016

STUDENT VOLUNTEER WEEK

11–17th April 2016

‘Students volunteer for copious reasons, be it to further their career, to make a difference in the world or to be social’ says Scott Miller, Chief Executive of Volunteering New Zealand. Volunteering New Zealand celebrated Student Volunteer Week for a second time from April 11th–17th. Student Volunteer Week was a chance to recognise and thank the large student volunteering population in New Zealand, and also to encourage more students to get involved in volunteering.



Above Student volunteers talk to Hon Jo Goodhew during SVW in Victoria University's student centre.



Above GirlGuiding New Zealand volunteering in Christchurch, promoted during National Volunteer Week.

NATIONAL VOLUNTEER WEEK

19–25th June 2016

Our 2016 NVW campaign, Make time – Whai whā and Thanks for making time – Kia ora mō tāu whai whā, was a successful call for action. This year we dedicated this week to celebrating the time made by volunteers and the invaluable contribution they make to our communities. We celebrated New Zealand's volunteer-involving organisations that stand out in making time for volunteering. NVW was covered by numerous local radio stations, regional newspapers, and all across New Zealand's various social media platforms.



Above A cross-parliamentary afternoon tea with Prime Minister John Key and Hon Jo Goodhew was part of the National Volunteer Week celebrations.

INTERNATIONAL VOLUNTEER MANAGERS DAY

5th November 2015

Thousands of dedicated managers of volunteers provide coordination, recruitment, support, training, and administration of New Zealand volunteers every day. Volunteer managers around the world are recognised on 5th November as part of International Volunteer Managers Day (IVM Day).

IVM Day is a chance to recognise and celebrate those who work to support New Zealand volunteers. IVM Day is a chance to give thanks to the managers of volunteers.

INTERNATIONAL VOLUNTEER DAY

5th December 2015

International Volunteer Day (IV Day), a United Nations led initiative, is celebrated annually on the 5th of December.

This year's theme was *Transforming Governance*, which emphasises the power volunteers have... to change the world through development efforts. This theme is also linked to the important role volunteering plays in achieving the UN's *Sustainable Development Goals*. The continuing development of sustainable communities both locally and abroad relies heavily on the engagement, commitment and hard work of volunteers.



Above Attendees of VNZ's 2015 National Conference "E tu" outside Te Wharewaka o Poneke, Wellington.

ADVOCACY

Section 3.1.9 of our constitution outlines our commitment to “supporting the rights of volunteers through advocacy and the monitoring of the political and social issues which affect them.” During the 2015/2016 year, VNZ undertook several major pieces of work towards ensuring the rights and responsibilities of volunteers were retained in the development of policy. The review of fire services, recent changes to health and safety regulation, and consultation with Statistics NZ on changes to the census were some examples of this work.

State of The World's Volunteerism Report 2016

VNZ released a summary of the UN's *State of the World's Volunteerism Report* (2015), which ties into the UN's Sustainable Development Goals (SDGs). The VNZ report summarises finding in five key policy threads which will be critical in meeting the SDGs. One major theme is that volunteerism has the potential to transform governance at all

levels. By its nature, volunteerism has created opportunities for participation in society, and providing a spot at the table to include volunteers in the discussion of the SDGs has the potential to contribute to some major issues of our time.

State of Volunteering in New Zealand Report

In 2015 VNZ released the first *State of Volunteering in New Zealand* report, representing VNZ's survey of more than 1500 registered charities in New Zealand. Our research identified that recruiting volunteers remains challenging (55% said they had experienced challenges in the last 12 months), but that organisations are having less difficulty retaining volunteers. While New Zealand is internationally competitive as a country of volunteers, there are still areas where we believe we can demonstrate leadership at an international level.

Volunteering New Zealand's actions for the Sustainable Development Goals

One of the first and major steps in our SDG/2030 Agenda and strategy consists of raising sector awareness about the major differences and impact that volunteer involving organisations can make towards the achievement of the Goals.

In this financial year, and towards this effort, VNZ:

- held a Parliamentary Breakfast with Hon Jo Goodhew and Kylee Bates, World President of IAVE,
- wrote several blogs on the introduction of the SDGs,
- produced a video, and
- led a workshop with 30 youths.



“VNZ’s work this year would not have been possible without the huge contribution of the team of volunteers Scott and Laura have recruited, encouraged, and supported. The volunteers’ considerable skills and knowledge have enabled us to achieve so much, and we value their contribution.”

JAN HARRISON
VNZ Chairperson

PERFORMANCE REPORT

VOLUNTEERING NEW ZEALAND INCORPORATED
FOR THE YEAR ENDED 30 JUNE 2016

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ENTITY INFORMATION

VOLUNTEERING NEW ZEALAND INCORPORATED
FOR THE YEAR ENDED 30 JUNE 2016

Legal name of entity:	Volunteering New Zealand Incorporated
Other name of entity (if any):	Volunteering New Zealand (VNZ)
Type of entity and legal basis (if any):	Registered Incorporated Society and Registered Charity
Charity Registration number:	1145286, CC23344

Entity structure:

VNZ has a board elected by its members to oversee development and implementation of the strategy. The board are volunteers and elected for a three year term each prior to the Annual General Meeting. The Chief Executive is appointed by the board, and is a full time role, delegated to manage the organisation's operations. Other employees, contractors and volunteers are contracted for specific roles and projects as required.

The main sources of the entity's cash and resources:

VNZ has received its income from a mixture of government contracts/grants; consulting work; and membership fees. Over the past year VNZ has continued to carry out a grant agreement with the Department of Internal Affairs. The other proportion of income is from grants such as Lottery National Communities and from membership fees. VNZ has limited reserves and relies on current year grants and contracts to deliver its services, along with volunteer support.

The main methods used by the entity to raise funds:

VNZ relies on grant applications to raise funds, and consulting work based on its *Best Practice Guidelines* for volunteer-involving organisations.

Use of/reliance on volunteers and donated services and products:

VNZ has a volunteer board it relies upon for setting strategy, ensuring representation at meetings, monitoring financial records, and assisting with current projects. The organisation has a wide volunteer base for operational work, including student interns, other interns, advisory and working groups across New Zealand.

Contact details:

Physical Address: Level 4, 120 Featherston Street, Wellington
Postal Address: PO Box 25 333, Featherston Street, Wellington 6146
Phone: 04 384 3636
Email/Website: office@volunteering.org.nz
www.volunteeringnz.org.nz

VNZ'S MISSION AND OBJECTIVES:

The vision of VNZ is a New Zealand that promotes, values and supports effective volunteering for the benefit of individuals and communities. Our mission is to promote, support and advocate for volunteering. Our 2016-19 strategic goals are:

- 1) Stronger communities through engaged volunteers
- 2) Volunteering is visible and celebrated in New Zealand
- 3) Volunteering is advocated through leadership and collaborative relationships
- 4) Volunteering NZ is an effective and sustainable organisation

AUDITED STATEMENT OF SERVICE PERFORMANCE

VOLUNTEERING NEW ZEALAND INCORPORATED
FOR THE YEAR ENDED 30 JUNE 2016

Describe the outcomes:

Building on the delivery of the *Best Practice Guidelines* and *Competencies for Managers of Volunteers*, VNZ has shared this cross-sector work through 2015/16. Increased promotional activity in campaigns such as National Volunteer Week have demonstrated a wider awareness for volunteering in the community and voluntary sector. All of this relates directly to VNZ's mission of promoting, supporting and representing volunteering in New Zealand.

Describe the outputs:	Actual This Year	Actual Last Year
Membership (Organisations)	68	54
National promotional campaigns	6	6
Submissions on Government proposals	2	7
Media releases	15	9
Newsletter recipients	2,222	1,640

Commentary:

Volunteering New Zealand continues to be a very efficient and effective organisation for such a small paid work-force. By enabling a strong intern and volunteer ethos, we are able to confidently ensure the quality of our promotional campaigns and government submissions. We look forward to further developing this reputation for results in 2016/17.

STATEMENT OF FINANCIAL PERFORMANCE

VOLUNTEERING NEW ZEALAND INCORPORATED
FOR THE YEAR ENDED 30 JUNE 2016

Revenue	Note	This Year (\$)	Last Year (\$)
Grants & Contracts	1	150,844	324,847
Membership Fees	1	17,748	13,982
Revenue from activities providing services and products	1	35,110	23,365
Investment revenue	1	592	1,544
Total Revenue		204,294	363,738
Expenses			
Employment related costs	2	125,459	124,824
Costs related to activities providing services and products	2	33,116	187,641
Other expenses	2	42,886	59,582
Total Expenses		201,461	372,047
Surplus/(deficit)		2,833	(8,309)

The accompanying notes form part of these financial statements.

STATEMENT OF FINANCIAL POSITION

VOLUNTEERING NEW ZEALAND INCORPORATED
FOR THE YEAR ENDED 30 JUNE 2016

Assets	Note	This Year (\$)	Last Year (\$)
Current Assets			
Cash	3	55,299	38,861
Debtors and prepayments	3	8,046	15,174
Total Current Assets		63,345	54,035
Non-Current Assets			
Property, plant and equipment	4	4,466	6,867
Total Non-Current Assets		4,466	6,867
Total Assets		67,811	60,902
Liabilities			
Current Liabilities			
Creditors and accruals	3	18,672	15,952
Grants received in advance	6	29,882	28,526
Total Current Liabilities		48,554	44,478
Total Liabilities		48,554	44,478
Total Assets less Total Liabilities (Net Assets)		19,257	16,424
Accumulated Funds			
Accumulated surpluses or (deficits)	5	19,257	16,424
Total Accumulated Funds		19,257	16,424

For and on behalf of the Volunteering New Zealand Inc Board:



Jan Harrison, Chairperson
Date



Peter Davies, Treasurer
Date

The accompanying notes form part of these financial statements.

STATEMENT OF CASHFLOWS

VOLUNTEERING NEW ZEALAND INCORPORATED
FOR THE YEAR ENDED 30 JUNE 2016

Cash flows from operating activities	This Year (\$)	Last Year (\$)
Cash was received from:		
Grants and Contracts income	150,433	274,702
Membership fees	17,748	13,982
Providing services and products	43,614	17,783
Investments	592	1,544
Net GST	3,326	(16,620)
Cash was applied to:		
Employee costs	118,257	120,813
Providing services and products	22,854	190,012
Other payments	57,382	67,408
Net cash flows from operating activities	17,220	(86,842)
Cash flows from investing and financing activities		
Cash was received from:		
Cash was applied to:		
Fixed Asset Purchases	782	1,887
Net cash flows from investing and financing activities	(782)	(1,887)
Net increase / (decrease) in cash	16,438	(88,729)
Opening cash	38,861	127,590
Closing cash	55,299	38,861
This is represented by:		
Cash	55,299	38,861

STATEMENT OF ACCOUNTING POLICIES

VOLUNTEERING NEW ZEALAND INCORPORATED
FOR THE YEAR ENDED 30 JUNE 2016

1. Basis of Preparation

Volunteering New Zealand Incorporated (VNZ) has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

2. Changes in accounting policies:

There have been no significant changes in accounting policies during the current year. Accounting policies have been applied on a basis consistent with prior year.

3. Property, Plant & Equipment

Plant and Equipment are recorded at cost, less accumulated depreciation.

4. Depreciation

Depreciation has been calculated to allocate the cost or valuation of assets over their estimated useful lives. Fixed Asset classes and Depreciation rates include:
Computer Equipment: 48 - 50% DV
Office Equipment: 18 - 50% DV

5. Employee Benefits

Provision is made for benefits accruing to employees in respect of wages, salaries and annual leave entitlement when it is probable that settlement will be required and they are capable of being measured reliably. Provisions made in respect of employee benefits expected to be settled within 12 months are measured at their nominal values using the remuneration rate expected to apply at the time of settlement.

6. Receivables

Receivables are stated at their estimated realisable value.

7. Interest Income

Interest Income is recognised on a time proportionate basis taking into account the effective yield on the financial asset.

8. Grants

Grants received are recognised in operating revenue, unless specific conditions attached to a grant and repayment of the grant is required where these conditions are not met. In these cases, the grant is treated as a liability until the conditions are met.

9. Revenue

Revenue from the following transactions are recorded when the cash is received:
Unconditional grants and donations; Course Income.
All other revenue is accounted for on an accruals basis.

10. Goods and Services Tax (GST)

All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

11. Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less

12. Income Tax

The entity is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

NOTES TO THE PERFORMANCE REPORT

VOLUNTEERING NEW ZEALAND INCORPORATED
FOR THE YEAR ENDED 30 JUNE 2016

Note 1 : Analysis of Revenue

Revenue Item	Analysis	This Year (\$)	Last Year (\$)
Grants & Contracts	Contracts	-	112,570
	Department of Internal Affairs Grant	100,000	102,203
	Lottery National Community Grant	48,644	110,074
	Other Grants	2,200	-
	Total	150,844	324,847
Membership Fees	Membership - Individual	313	156
	Membership - Organisation	17,435	13,826
	Total	17,748	13,982
Revenue from activities providing services and products	Conference	16,716	-
	Consulting	7,830	17,140
	Corporate Income	8,087	5,000
	Course/Workshop Income	713	891
	Resource sales	-	103
	Other Income	1,764	231
	Total	35,110	23,365
Investment revenue	Interest	592	1,544
	Total	592	1,544

Note 2 : Analysis of Expenses

Expense Item	Analysis	This Year (\$)	Last Year (\$)
Employment related costs	ACC	389	364
	Salaries & Wages	119,755	113,888
	Kiwisaver	3,140	3,310
	Health & Safety	260	80
	Recruitment related expenses	-	4,742
	Training	1,915	2,440
	Total	125,459	124,824
Costs related to activities providing services and products	Catering	1,363	5,960
	Conferences & Seminars	183	1,118
	Consultant & Contractor costs	3,449	134,525
	Design & Photography	7,350	8,147
	Equipment & Venue hire	14,104	5,017
	Gifts	11	370
	Entertainment	547	1,338
	Travel - National	1,731	26,966
	Travel - International	-	3,411
	Volunteer related expenses	4,378	789
	Total	33,116	187,641

Expense Item	Analysis	This Year (\$)	Last Year (\$)
Other expenses	Accounting Fees	920	1,279
	Advertising	25	(974)
	Audit Fee	3,035	1,800
	Bank Fees	194	370
	Books & Publications	101	2,127
	Depreciation	2,401	3,743
	Insurance	457	368
	Interest expense	2	-
	Occupancy costs	20,747	21,492
	Office related costs	2,448	2,350
	Printing, Stationery & Postage	2,957	11,266
	Subscriptions	1,710	5,625
	Telephone, Internet & Videoconferencing	1,787	2,978
	Volunteer Governance Expenses	6,102	7,158
	Total	42,886	59,582

Note 3 : Analysis of Assets and Liabilities

Asset item	Analysis	This Year (\$)	Last Year (\$)
Cash	BNZ Cheque account balance	10,452	34,896
	BNZ Online Saver account balance	45,606	3,965
	Bank of New Zealand Visa	(759)	-
	Total	55,299	38,861
Debtors and prepayments	Accounts receivable	2,615	11,582
	Prepayments	5,431	3,592
	Total	8,046	15,174

Liability item

Creditors and accruals	Trade and other payables	2,523	8,418
	Accrued expenses	4,587	3,275
	Holiday Pay Accrual	4,972	696
	GST Payable	6,590	3,563
	Total	18,672	15,952

Note 4 : Property, plant and equipment

This Year			
Asset Class	Opening Carrying Amount (\$)	Current Year Depreciation and Impairment (\$)	Closing Carrying Amount (\$)
Computer Equipment	3,601	1,760	1,841
Office Equipment	3,266	641	2,625
Total	6,867	2,401	4,466

Last Year			
Computer Equipment	3,279	2,347	3,601
Office Equipment	4,662	1,396	3,266
Total	7,941	3,743	6,867

The Diminishing value method of depreciation has been applied.

Note 5: Accumulated funds

Description	This Year (\$)	Last Year (\$)
Opening Balance	16,424	24,733
Surplus/(deficit)	2,833	(8,309)
Closing Balance	19,257	16,424

Note 6 : Grants received in advance

	Received this Year	B/fwd Last Year	Refund	C/fwd Next Year	This Year's Income	Last Year's Income
Pub Charity Grants	-	-	-	-	-	-
Dept of Internal Affairs: Support for Volunteering Fund, VNZ	100,000	-	-	-	100,000	100,000
Pelorus Trust – Conference	1,000	-	-	-	1,000	2,203
Pelorus Trust – Development	1,200	-	-	-	1,200	-
Lottery National Community 2016	50,000	-	-	29,882	20,118	-
Lottery National Community 2015	-	28,526	-	-	28,526	21,474
Lottery National Community 2014	-	-	-	-	-	88,600
Total	152,200	28,526	-	29,882	150,844	212,277

Note 7 : Commitments and contingencies

Commitment	Explanation and timing	At balance date This Year (\$)	At balance date Last Year (\$)
Commitments to lease or rent assets	In the next year 1 to 5 years in the future	21,250 17,708	21,250 38,958

Contingencies

There are no contingencies as at balance date (Last Year – nil).

Note 8: Other

Related Party Transactions:

There were no related party transactions for financial consideration requiring separate disclosure (Last Year – nil).

Events after the balance date:

There were no events that have occurred after the balance date that would have a material impact on this Performance Report (Last Year – nil).

Going concern:

Volunteering New Zealand has the ability to operate as a going concern.

However, the current reliance on the Department of Internal Affairs (Support for Volunteering and Lotteries funding) does provide some uncertainty for this ongoing concern assumption. While the Department of Internal Affairs have previously maintained funding, there is no guarantee that this funding will always be available.

Volunteering New Zealand will work closely with the Department of Internal Affairs to ensure its funding options and will also progress other business opportunities that will develop Volunteering New Zealand as a resilient and successful organisation, with the financial strength to secure its future.

INDEPENDENT AUDITOR'S REPORT

To the Members of Volunteering New Zealand Incorporated

We have audited the accompanying performance report of Volunteering New Zealand Incorporated on pages 2 to 11 which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 30 June 2016, the statement of financial position as at 30 June 2016, and the statement of accounting policies and other explanatory information.

The responsibility of the board for the performance report

The board are responsible on behalf of the entity for:

- a) identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance
- b) the preparation and fair presentation of the performance report which comprises:
 - the entity information
 - the statement of service performance; and
 - the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board, and
- c) for such internal control as the board determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on the performance report based on our audit. We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the performance report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the performance report, including performing procedures to obtain evidence about and evaluating whether the reported outcomes and outputs and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the performance report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the performance

report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes, evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the performance report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, Volunteering New Zealand Incorporated.

Opinion

In our opinion:

- a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable
- b) the performance report on pages 2 to 11 presents fairly, in all material respects:
 - the entity information for the year then ended
 - the service performance for the year then ended; and
 - the financial position of Volunteering New Zealand Incorporated as at 30 June 2016, and its financial performance, and cash flows for the year then ended in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit).

Moore Stephens Wellington Audit

Moore Stephens Wellington Audit | Chartered Accountants, Wellington, New Zealand
2 September 2016

MEMBER ORGANISATIONS

VOLUNTEER CENTRES

- Gisborne Volunteer Centre
- Volunteer Kapiti
- Volunteer Marlborough
- Volunteer Nelson
- Volunteer Resource Centre – Manawatu & Districts
- Volunteer Wellington
- Volunteer Western Bay of Plenty
- Volunteer Whanganui
- Volunteering Auckland
- Volunteering Canterbury
- Volunteering Hawkes Bay
- Volunteering Mid and South Canterbury
- Volunteering New Plymouth Trust
- Volunteering Northland
- Volunteering Otago
- Volunteering Waikato
- Wairarapa Volunteer Centre

NATIONAL AND OTHER ORGANISATIONS

- AFS Intercultural Programme
- Arthritis New Zealand
- Auckland Regional Migrant Services
- Auckland War Memorial Museum
- Bellyful New Zealand
- Blind Foundation
- Cancer Society of New Zealand
- Coastguard Southern Region
- Community Law Centres of Aotearoa
- Community Patrols of New Zealand Charitable Trust
- Community Rotorua
- Department of Corrections
- English Language Partners New Zealand
- Federation of Multicultural Councils of New Zealand
- Forest and Bird
- Fundraising Institute of New Zealand
- GirlGuiding New Zealand
- Girls Brigade New Zealand

- Hospice New Zealand
- IHC New Zealand Incorporated
- Ministry for Primary Industries
- Motorcycling New Zealand
- Multicultural New Zealand
- Multiples NZ
- New Zealand Fire Service
- New Zealand Football
- New Zealand Inline Hockey Association
- New Zealand Land Search and Rescue
- New Zealand Newcomers Network
- New Zealand Recreation Association
- New Zealand Red Cross
- New Zealand Riding for the Disabled Association
- NZ Blood Service
- Pregnancy Help
- Prison Fellowship New Zealand
- Royal New Zealand Plunket Society
- Royal New Zealand Foundation of the Blind
- Special Olympics New Zealand
- Sport Wellington
- St John
- Student Volunteer Army
- Surf Life Saving New Zealand
- The Bishop's Action Foundation
- The Duke of Edinburgh's Hillary Award
- The Scout Association of New Zealand
- The Neonatal Trust New Zealand
- Toy Library Federation of New Zealand
- United Fire Brigades Association
- Volunteer Services Abroad (VSA)
- YMCA New Zealand
- Youthline Otago
- Youthline Auckland
- Wellington Zoo Trust
- WITSA - Waiariki Institute of Tech Student Association Inc

www.volunteeringnz.org.nz