

# ANNUAL REPORT 2015

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VOLUNTEERING NEW ZEALAND INCORPORATED

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**Our vision is a New Zealand that promotes, values and supports effective volunteering for the benefit of individuals and communities.**

**Our mission is to promote, support and advocate for volunteering.**



**Volunteering New Zealand**

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New Zealand registered charitable entity: CC23344

# CONTENTS

# ANNUAL REPORT

Our People	04
Chairperson's Report	05
Chief Executive's Report	06
Highlights 2014-2015	07
Financial Report	12
Auditor's Report	26
Member Organisations	27

# OUR PEOPLE

## PATRON

Lt Gen The Rt Hon Sir Jerry Mateparae

## BOARD (VOLUNTEERS)

As at 30 June 2015

<b>Jan Harrison</b>	Chairperson
<b>Dr. Karen Smith</b>	Vice Chairperson
<b>Peter Davies</b>	Treasurer
<b>Paul Eagle</b>	Board Member – Maori
<b>Gary Johnson</b>	Board Member
<b>Alison Marshall</b>	Board Member
<b>Paul Stowers</b>	Board Member – Pacific Peoples
<b>Helga Wientjes</b>	Board Member

## OPERATIONS – STAFF AND VOLUNTEERS

As at 30 June 2015

<b>Scott Miller</b>	Chief Executive
<b>Erin Brown</b>	Communications and Campaign Manager
<b>Robyn Moore</b>	Programme Consultant
<b>Taylor Hamling</b>	Graphic and Web Designer
<b>Isabell Urban</b>	Graphic Designer
<b>Sue Hine</b>	Advisor
<b>Amy Duxfield</b>	Research Intern
<b>Maya White</b>	Accounting Intern
<b>Richard Robinson</b>	Policy Intern
<b>Addison Green</b>	Business Intern
<b>Grace Loftus</b>	Communications Mentor

## FUNDERS



## IN KIND AND PRO BONO SUPPORTERS

Catalyst 90  
Community Comms Collective





# CHAIRPERSON'S REPORT

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**Some people advise that one should never look back, because that's not the direction we want to go. CS Lewis said "There are far better things ahead than any we leave behind". However, we need to look back to remind ourselves how far we have come, and what we have achieved.**

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Our AGM is a time to highlight that progress and those achievements. The 2014/15 year brought change and growth. It's always a challenge when people move on, as the loss of skills and knowledge can set an organisation back.

Gillian Peacock left the Board at the 2014 AGM after 6 years of service, 3 of those as chairperson, and Vanisa Dhuru moved on to a new, exciting CE role early this year. VNZ made significant strides forward under their leadership, and they left a strong foundation on which we can continue to build. Our warm thanks to them both for their contribution to the growth and progress of VNZ.

Scott Miller's appointment to the role of CE has been one of the highlights of the year. His knowledge and experience of the sector, through paid and voluntary roles, has eased the transition for VNZ. We are already benefitting from his new ideas and accompanying energy.

This year marks the end of our current 3 year strategy. The Board has reviewed progress against the plan and developed a draft plan for the next three years, which was circulated to the membership for input. As a membership organisation it is vital that we stay grounded by the needs of those we represent, i.e. volunteers and volunteer-involving organisations. It is clear that the nature of volunteering is changing. We need to adapt to this and the challenges

and opportunities that brings if we are to continue to be an informed and respected voice to policy-makers and to promote, support and advocate for volunteering in all its forms.

There are many people involved in turning VNZ's mission into action: the staff, both paid and unpaid, and the volunteers who serve on the board, working groups and sub-committees. My thanks to them all.

My special thanks to Karen, Vice Chair, who very capably undertook the duties of the Chairperson, during a time of extra demands of her paid job.

Special thanks too, to Gary Johnson, who decided not to seek re-election after serving for 3 years on the board. His wide range of skills, in particular his marketing and communication expertise, have been a huge asset to the board, and he will be missed.

Thanks also to our members, funders and supporters, and to our Community Hub partners. Together we can continue to ensure that the role of volunteers in our communities is recognised, and valued.

*Jan Harrison*  
Chairperson



# CHIEF EXECUTIVE'S REPORT

## Summary of results

VNZ successfully completed several major contracts, including the Callaghan Innovation High Performance Workplace Initiative contract to operationalise our Best Practice Guidelines in 12 champion organisations.

The enduring long-term benefits of these Guidelines are beginning to be recognised across these organisations and the wider sector. Yet, it is in our ability to efficiently and effectively support our members and the wider sector across the various intersections with government, media and our wider society that our value proposition remains our strongest asset.

## VNZ is fit-for-purpose

The purpose of VNZ is simple: to benefit communities in New Zealand by promoting, supporting, encouraging and representing volunteering. As outlined through this annual report, we have progressed each of these according to our values of inclusiveness, excellence, integrity and diversity.

## Acknowledgements

As a former public servant with the Department of Internal Affairs, I acknowledge the support of my former colleagues and our shared Minister for the Community and Voluntary sector in their provision and administration of the Support for Volunteering Fund, the Lotteries grants received and the Minister of Internal Affairs' Discretionary Fund that enabled VNZ to lead a contingent of sector leaders to the 2014 IAVE (International Association for Voluntary Effort) World Conference. Vanisa (former VNZ CE) left behind a legacy of strong, established relationships and the organisation's reputation for results. In particular, her work in

ensuring our strong collegial relationship with our member organisations and 'Community Hub' partners Hui E! and Community Research continue to demonstrate the benefits of cooperation and collaboration by colocation.

Finally, I acknowledge the contribution of Jan (VNZ Chairperson), Karen (VNZ Vice Chairperson) and the board of VNZ. The governance of a national organisation such as ours requires the ability to ensure that the diverse representational needs of all volunteers and volunteer-involving organisations are well maintained. Their regard for their responsibilities is evident and enables me and my team the greatest opportunities to ensure VNZ's continued success.

## Outlook

As a strong volunteer-involving organisation ourselves, we experience the same technological, social, and economic opportunities and challenges as our members and the wider voluntary sector. Our strategy of engaged people who strengthen communities and leadership through collaborative relationships positively impacting society continues to deliver good results. We have a strong team and are confident we have the network span and depth of capabilities with which we can significantly support our members and the wider sector.

It is with this sense of collective potential that I am excited by what we may achieve in the coming years by leading the future of volunteering in New Zealand, and its benefits for our wider society.

*Scott Miller*  
Chief Executive

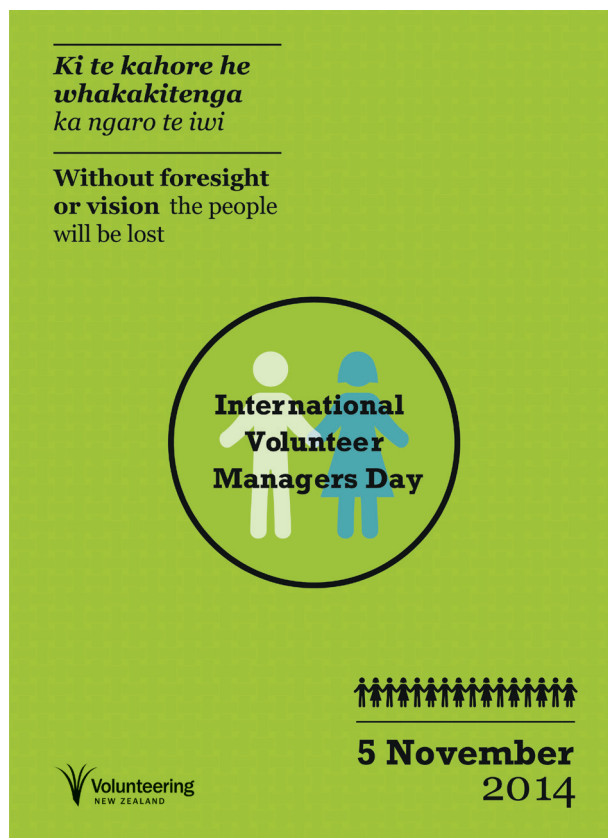
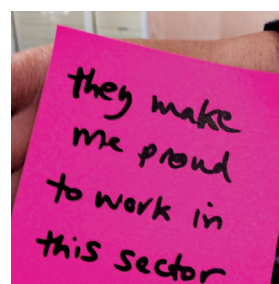
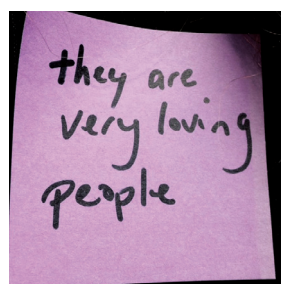
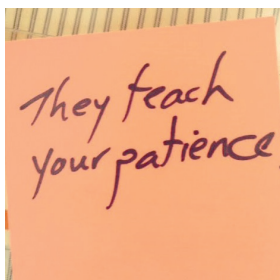
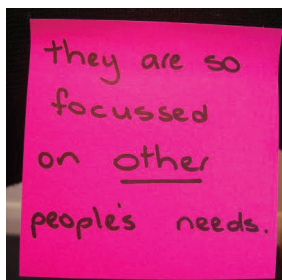
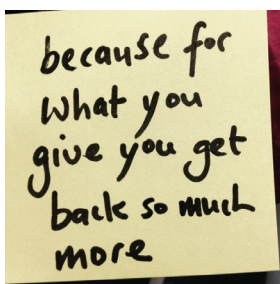
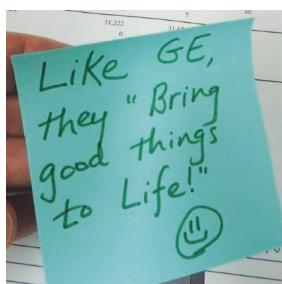
# HIGHLIGHTS 2014-2015

## INTERNATIONAL VOLUNTEER MANAGERS DAY 5 November 2014

Volunteering does not succeed in a vacuum. That is why we celebrate International Volunteer Managers Day every year on November 5.

It is important to let those professionals know that the spirit of volunteerism is enhanced and enabled by them – and to thank them. The whakatauki VNZ took as the inspiration for IVMD 2014 was: Ma muraka kite a muri, ma murikaora amua: Those who lead give sight to those who follow, those who follow give life to those who lead.

VNZ asked volunteer managers to respond to 'I like working with volunteers because...' on a post it note. Many inspirational post-it's were collated and shared during the introduction sessions to SEEK Volunteer's visit to NZ.





## INTERNATIONAL VOLUNTEER DAY 2014

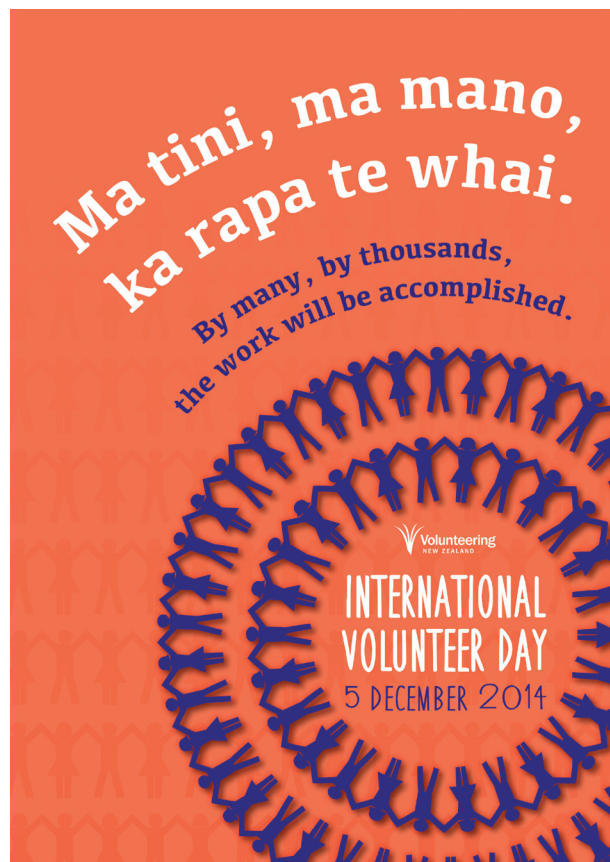
### 5 December 2014

VNZ promotes International Volunteer Day in New Zealand to grow the awareness and importance of continued volunteer efforts in our communities.

Our whakataukī for IV Day 2014 was: Ma tini ma mano ka rapa te whai, or by many, by thousands, the work will be accomplished. This whakataukī recognises the significant number of volunteers who support many causes every year to help build stronger, better communities.

Thriving communities nurture thriving tamariki. Helping to inspire the next generation of volunteers is important to ensure that the community and voluntary sector are able to provide the services they do.

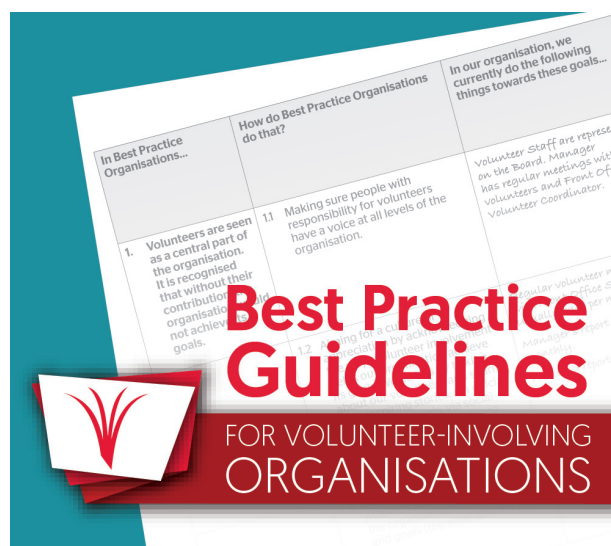
Among the various highlights of the day was Vanisa Dhuru and Helga Wientjes' interview on Sky TV regarding the Health and Safety Reform Bill.



## BEST PRACTICE GUIDELINES V2

VNZ's work with volunteer-involving organisations around their adoption of best practice culture, has been hailed as innovative and world-leading. 2014/15 saw the revision of the Best Practice Guidelines.

During the 2014/15 Financial Year, 12 'Championing' organisations completed their intensive journey through the adopted guidelines, working closely with Programme Consultant, Robyn Moore. This project was funded by Callaghan Innovation's High Performance Workplace Initiative.



The latest version of the Best Practice Guidelines address opportunities for change, barriers to change, how to make change happen, actions for continuous improvement, ways to improve productivity and support innovation.

## ADVOCACY

Section 3.1.9 of our constitution outlines our commitment to "supporting the rights of volunteers through advocacy and the monitoring of the political and social issues which affect them". During 2014/15, VNZ undertook several major pieces of work towards ensuring the rights and responsibilities of volunteers were centrally retained in the development of policy.

### Health and Safety Reform Bill

VNZ strongly spoke out on behalf of volunteers and volunteer-involving organisations about this bill. We were particularly pleased to note the Government recognise that "volunteers contribute greatly to New Zealand communities and will ensure the new law will not negatively affect volunteering". We believe that our advocacy efforts supported this strong message to the sector.

### Productivity Commission: More Effective Social Services

VNZ submitted on both the issues paper and the draft report. Like most of the Community and Voluntary Sector, we were pleased to see the final report take into account several of the key recommendations of VNZ.

### Statistics New Zealand: Unpaid Activities

At the time of writing it remains to be seen whether Statistics New Zealand will retain Unpaid Activities, and more specifically formal and informal volunteering activities within the General Census. One memorable meeting included hosting two senior citizens at a meeting with Statistics New Zealand who heard in no uncertain terms what they thought of this proposal!

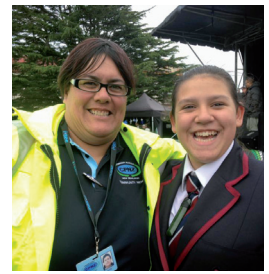
### Police (Cost Recovery) Amendment Bill

This piece of work generated a lot of interest from the media and the wider sector, from which we have been leading with various forms of advocacy. We await further information from Government when this Bill returns to the House.

### Fire Service Review

The Department of Internal Affairs has been undertaking a significant review of New Zealand's Fire Service. As volunteers represent over 80% of the wider workforce, we have been actively engaging with the department to ensure adequate representation of the roles and responsibilities of volunteers in the Fire Service. We commend the DIA for their extensive consultation process, and look forward to their findings.







# NATIONAL VOLUNTEER WEEK

21 -27 JUNE 2015

National Volunteer Week (NVW) 2015 was successful with engagement across the breadth and width of the volunteering landscape.

2015's theme was *There is a place for you to volunteer* or *he wahi mohou hei tuao* which highlighted the diversity of volunteer opportunities, volunteers themselves, and the impacts of volunteering.

The NVW media campaign had a high level of pickup with national radio and print coverage. A highlight was young volunteers appeared as the lead story of the NZ Herald Weekend's 'Lifestyle' pull out.

NVW was covered by numerous local media and went multicultural as AUT translation students translated VNZ's press release into a number of languages to target ethnic media.

The NVW Social Media campaign saw the hashtag #NVW2015 trend on twitter and a Facebook 'app' competition, kindly donated by Social Media Advertising Agency, Catalyst 90, receiving a high level of engagement.

Seek Volunteer NZ was officially launched during NVW at a well attended event accompanying a media campaign.



# NVW 2015

# PERFORMANCE REPORT

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**Volunteering New Zealand Incorporated for the year ended 30 June 2015**

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**Un-audited non-financial information:**

Entity Information	13
Statement of Service Performance	14

**Financial information:**

Statement of Financial Performance	15
Statement Movements in Equity	16
Statement of Financial Position	17
Statement of Accounting Policies	18
Notes to the Financial Statements	20
Auditor's Report	26



# ENTITY INFORMATION

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## Volunteering New Zealand Incorporated for the year ended 30 June 2015

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Legal name of entity:	Volunteering New Zealand Incorporated
Other name of entity (if any):	Volunteering New Zealand [VNZ]
Type of entity and legal basis (if any):	Registered Incorporated Society and Registered Charity
Registration number:	1145286, CC23344

The vision of VNZ is "a New Zealand that promotes, values and supports effective volunteering for the benefit of individuals and communities". Our mission is to promote, support and advocate for volunteering. Our two strategic goals are:

- 1) Engaged people who strengthen communities; and
- 2) Leadership through collaborative relationships positively impacting society.

### Entity structure

VNZ has a board elected by its members to oversee development and implementation of the strategy. The board are volunteers and elected for a three year term each prior to the Annual General Meeting. The Chief Executive is appointed by the board, and is a full time role, delegated to manage the organisation's operations. Other employees, contractors and volunteers are contracted for specific roles and projects as required.

### The main sources of the entity's cash and resources

VNZ has received its income from a mixture of government contracts/grants; consulting work; and membership fees. Over the past year VNZ has continued to carry out a grant agreement with the Department of Internal Affairs. The other proportion of income is from grants such as Lottery National Communities and membership fees. VNZ has limited reserves and relies on current year grants and contracts to deliver its services, along with volunteer support.

### The main methods used by the entity to raise funds

VNZ relies on grant applications to raise funds, and consulting work based on its Best Practice Guidelines for volunteer-involving organisations.

### Use of/reliance on volunteers and donated services and products

VNZ has a volunteer board it relies upon for setting strategy, ensuring representation at meetings, monitoring financial records, and assisting with current projects. The organisation has a wide volunteer base for operational work, including student interns, other interns, advisory and working groups across New Zealand.

### Contact details

**Physical Address:** Level 4, 120 Featherston Street, Wellington  
**Postal Address:** PO Box 25 333, Featherston Street, Wellington 6146  
**Phone:** 04 384 3636  
**Email / Website:** office@volunteering.org.nz  
www.volunteeringnz.org.nz

# UN-AUDITED STATEMENT OF SERVICE PERFORMANCE

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## Volunteering New Zealand Incorporated for the year ended 30 June 2015

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### Describe the outcomes:

"Building on the delivery of the Best Practice Guidelines and Competencies for Managers of Volunteers, VNZ has shared this cross-sector work through 2014/15. Increased promotional activity in campaigns such as National Volunteer Week has demonstrated a wider awareness for volunteering in the community and voluntary sector. All of this relates directly to VNZ's mission of promoting, supporting and representing volunteering in New Zealand."

Describe the outputs:	Actual this Year	Actual last Year
Membership (Organisations)	54	63
National promotional campaigns	6	5
Submissions on Government proposals	7	2
Media releases	9	8
Newsletter recipients	1,640	1,334

### Commentary:

VNZ continues to be a very efficient and effective organisation for such a small paid work-force. By enabling a strong intern and volunteer ethos, we are able to confidently ensure the quality of our promotional campaigns and government submissions. We look forward to further developing this reputation for results in 2015/16.

# STATEMENT OF FINANCIAL PERFORMANCE

Volunteering New Zealand Incorporated for the year ended 30 June 2015

Revenue	Notes	This Year (\$)	Last Year (\$)
Grants & Contracts	1	324,847	187,049
Membership Fees	1	13,982	16,826
Revenue from activities providing services and products	1	23,365	61,834
Investment revenue	1	1,544	845
<b>Total Revenue</b>		<b>363,738</b>	<b>266,554</b>
<b>Expenses</b>			
Employment related costs	2	124,744	124,263
Costs related to activities providing services and products	2	187,211	85,651
Other expenses	2	60,092	59,158
<b>Total Expenses</b>		<b>372,047</b>	<b>269,072</b>
<b>Surplus/(deficit)</b>		<b>(8,309)</b>	<b>(2,518)</b>

The accompanying notes form part of these financial statements.

# STATEMENT OF MOVEMENTS IN EQUITY

Volunteering New Zealand Incorporated for the year ended 30 June 2015

Equity	Actual this Year (\$)	Actual last Year (\$)
Opening Balance	24,733	27,251
Surplus/(Deficit) for the year	[8,309]	[2,518]
<b>Total recognised revenue and expenses</b>	<b>[8,309]</b>	<b>[2,518]</b>
<b>Closing Balance of Equity</b>	<b>16,424</b>	<b>24,733</b>

The accompanying notes form part of these financial statements.

# STATEMENT OF FINANCIAL POSITION


Volunteering New Zealand Incorporated for the year ended 30 June 2015

Assets	Notes	This Year (\$)	Last Year (\$)
Current Assets			
Cash	3	38,861	127,590
Debtors and prepayments	3	15,174	13,893
<b>Total Current Assets</b>		<b>54,035</b>	<b>141,483</b>
Non-Current Assets			
Property, plant and equipment	4	6,867	7,941
<b>Total Non-Current Assets</b>		<b>6,867</b>	<b>7,941</b>
<b>Total Assets</b>		<b>60,902</b>	<b>149,424</b>
Liabilities			
Current Liabilities			
Creditors and accruals	3	15,952	36,091
Grants received in advance	6	28,526	88,600
<b>Total Current Liabilities</b>		<b>44,478</b>	<b>124,691</b>
<b>Total Liabilities</b>		<b>44,478</b>	<b>124,691</b>
<b>Total Assets less Total Liabilities (Net Assets)</b>		<b>16,424</b>	<b>24,733</b>
Accumulated Funds			
Accumulated surpluses or [deficits]	5	16,424	24,733
<b>Total Accumulated Funds</b>		<b>16,424</b>	<b>24,733</b>

For and on behalf of the Volunteering New Zealand Inc Board:



Jan Harrison, Chairperson, 30 October 2015



Peter Davies, Treasurer, 4 November 2015

The accompanying notes form part of these financial statements.

VNZ Annual Report 2015 | 17

# STATEMENT OF ACCOUNTING POLICIES

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**Volunteering New Zealand Incorporated for the year ended 30 June 2015**

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## **1. GENERAL ACCOUNTING POLICIES**

### **Basis of Preparation**

Volunteering New Zealand Incorporated is an Incorporated Society under the Incorporated Societies Act 1908. The financial statements of Volunteering New Zealand Incorporated have been prepared according to generally accepted accounting practice in New Zealand. To support the future transition to new accounting standards the format of these accounts has been updated and new statements have been included in the final accounts. This includes a statement of service performance that does not meet current GAAP standards and therefore is included for information purposes only and fall outside the audited set of accounts.

### **Comparatives**

The comparative figures in the financial statements related to a period of twelve months. Where appropriate, the comparative figures have been restated in order to conform with this year's presentation.

### **Differential Reporting**

Volunteering New Zealand Incorporated qualifies for Differential Reporting concessions identified in accounting standards established in accounting standards in XRB A1, as it is not publically accountable and it is not large as defined in XRB A1. All differential reporting concessions have been applied.

### **Changes in accounting policies:**

There have been no significant changes in accounting policies during the current year. Accounting policies have been applied on a basis consistent with prior year.

## **2. SPECIFIC ACCOUNTING POLICIES**

The following specific accounting policies which materially affect the measurement of financial performance and the financial position have been applied:

### **a. Property, Plant & Equipment**

Plant and Equipment are recorded at cost, less accumulated depreciation.

## **b. Depreciation**

Depreciation has been calculated to allocate the cost or valuation of assets over their estimated useful lives.

Fixed Asset classes and Depreciation rates include:

Computer Equipment: 48 - 50% DV

Office Equipment: 18 - 50% DV

## **c. Employee Benefits**

Provision is made for benefits accruing to employees in respect of wages, salaries and annual leave entitlement when it is probable that settlement will be required and they are capable of being measured reliably. Provisions made in respect of employee benefits expected to be settled within 12 months are measured at their nominal values using the remuneration rate expected to apply at the time of settlement.

## **d. Receivables**

Receivables are stated at their estimated realisable value.

## **e. Interest Income**

Interest Income is recognised on a time proportionate basis taking into account the effective yield on the financial asset.

## **f. Grants**

Grants received are recognised in operating revenue, unless specific conditions attached to a grant and repayment of the grant is required where these conditions are not met. In these cases, the grant is treated as a liability until the conditions are met.

## **g. Revenue**

Revenue from the following transactions are recorded when the cash is received:

Unconditional grants and donations; Course Income.

All other revenue is accounted for on an accruals basis.

## **h. Goods and Services Tax (GST)**

All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

## **i. Income Tax**

The entity is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

# NOTES TO THE FINANCIAL STATEMENTS

## Volunteering New Zealand Incorporated for the year ended 30 June 2015

### Note 1: Analysis of Revenue

Revenue Item	Analysis	This Year (\$)	Last Year (\$)
Grants & Contracts	Contracts	112,570	21,430
	Department of Internal Affairs Grant	102,203	100,000
	Pub Charity Grants	-	8,500
	Lottery National Community Grant	110,074	53,850
	Other Grants	-	3,269
<b>Total</b>		<b>324,847</b>	<b>187,049</b>
Membership Fees	Membership - Individual	156	130
	Membership - Organisation	13,826	16,696
<b>Total</b>		<b>13,982</b>	<b>16,826</b>
Revenue from activities providing services and products	Conference	-	48,405
	Consulting	17,140	11,295
	Corporate Income	5,000	-
	Course Income	891	1,287
	Resource sales	103	116
	Other Income	231	731
<b>Total</b>		<b>23,365</b>	<b>61,834</b>
Investment revenue	Interest	1,544	845
	<b>Total</b>	<b>1,544</b>	<b>845</b>



## Note 2: Analysis of Expenses

Expense Item	Analysis	This Year (\$)	Last Year (\$)
Employment related costs	ACC	364	505
	Salaries & Wages	113,888	118,974
	Kiwisaver	3,310	3,176
	Recruitment related expenses	4,742	338
	Training	2,440	1,270
<b>Total</b>		<b>124,744</b>	<b>124,263</b>
Costs related to activities providing services and products	Catering	5,960	28,467
	Conferences & Seminars	1,118	838
	Consultant & Contractor costs	134,525	28,578
	Design & Photography	8,147	8,322
	Equipment & Venue hire	5,018	4,024
	Gifts	370	224
	Entertainment	907	462
	Travel - National	26,966	7,144
	Travel - International	3,411	4,538
	Volunteer related expenses	789	3,054
<b>Total</b>		<b>187,211</b>	<b>85,651</b>

Expense Item	Analysis	This Year (\$)	Last Year (\$)
Other expenses	Accounting Fees	1,279	2,250
	Advertising	[974]	4,490
	Audit Fee	1,800	3,000
	Bank Fees	370	137
	Books & Publications	2,127	22
	Depreciation	3,743	2,240
	Gain/(Loss) on Disposal of Fixed Assets	-	34
	Insurance	368	1,944
	Occupancy costs	21,344	23,307
	Office related costs	3,009	4,792
	Printing, Stationery & Postage	11,266	6,009
	Subscriptions	5,625	4,896
	Telephone, Internet & Videoconferencing	2,978	2,472
	Volunteer Governance Expenses	7,157	3,565
<b>Total</b>		<b>60,092</b>	<b>59,158</b>

### Note 3: Analysis of Assets and Liabilities

Asset item	Analysis	This Year (\$)	Last Year (\$)
Cash	BNZ Cheque account balance	34,896	14,990
	BNZ Online Saver account balance	3,965	112,600
<b>Total</b>		<b>38,861</b>	<b>127,590</b>
Debtors and prepayments	Accounts receivable	11,582	12,402
	Prepayments	3,592	1,491
<b>Total</b>		<b>15,174</b>	<b>13,893</b>

Liability item	Analysis	This Year (\$)	Last Year (\$)
Creditors and accruals	Trade and other payables	8,418	8,980
	Accrued expenses	3,275	7,502
	Holiday Pay Accrual	696	-
	GST Payable	3,563	19,609
<b>Total</b>		<b>15,952</b>	<b>36,091</b>

#### Note 4: Property, plant and equipment

##### This Year

Asset Class	Opening Carrying Amount	Current Year Depreciation and Impairment (\$)	Closing Carrying Amount (\$)
Computer Equipment	3,279	2,347	3,601
Office Equipment	4,662	1,396	3,266
<b>Total</b>	<b>7,941</b>	<b>3,743</b>	<b>6,867</b>

##### Last Year

Asset Class	Opening Carrying Amount	Current Year Depreciation and Impairment (\$)	Closing Carrying Amount (\$)
Computer Equipment	468	1,377	3,279
Office Equipment	160	863	4,662
<b>Total</b>	<b>628</b>	<b>2,240</b>	<b>7,941</b>

The Diminishing value method of depreciation has been applied.

## Note 5: Accumulated funds

Description	This Year (\$)	Last Year (\$)
<b>Opening Balance</b>	<b>24,733</b>	<b>27,251</b>
Funds contributed by owners or members		-
Surplus/(deficit)	(8,309)	(2,518)
<b>Closing Balance</b>	<b>16,424</b>	<b>24,733</b>

## Note 6: Grants received in advance

	Received this Year	B/fwd Last Year	Refund	C/fwd Next Year	This Year's Income	Last Year's Income
Pub Charity Grants	-	-	-	-	-	8,500
Dept of Internal Affairs: Support for Volunteering Fund, VNZ	100,000	-	-	-	100,000	100,000
Dept of Internal Affairs: Ministers Discretionary funds for IAVE World Volunteering Conference	3,970	-	1,767	-	2,203	-
Lottery National Community 2013	-	-		-	-	25,750
Lottery National Community 2014	-	88,600	-	-	88,600	28,100
Lottery National Community 2015	50,000	-	-	28,526	21,474	-
	<b>153,970</b>	<b>88,600</b>	<b>1,767</b>	<b>28,526</b>	<b>212,277</b>	<b>162,350</b>

## Note 7: Commitments and contingencies

Commitment		At balance date This Year (\$)	At balance date Last Year (\$)
Commitments to lease or	In the next year	21,250	17,974
rent assets	1 to 5 years in the future	38,958	-

### Contingencies

There are no contingencies as at balance date (Last Year - nil).

## Note 8: Other

### Related Party Transactions:

There were no related party transactions (Last Year - nil).

### Events after the balance date:

There were no events that have occurred after the balance date that would have a material impact on this Performance Report (Last Year - nil).

### Going concern:

“Volunteering New Zealand has the ability to operate as a going concern. However, the current reliance on the Department of Internal Affairs (Support for Volunteering and Lotteries funding) does provide some uncertainty for this ongoing concern assumption. While the Department of Internal Affairs have previously maintained funding, there is no guarantee that this funding will always be available. Volunteering New Zealand will work closely with the Department of Internal Affairs to ensure its funding options and will also progress other business opportunities that will develop Volunteering New Zealand as a resilient and successful organisation, with the financial strength to secure its future.”

# INDEPENDENT AUDITOR'S REPORT

## **To the Members of Volunteering New Zealand Incorporated**

We have audited the financial statements of Volunteering New Zealand Incorporated on pages 4 to 11, which comprise the statement of financial position as at 30 June 2015 and the statement of financial performance and statement of movements in equity for the year then ended, and a summary of significant accounting policies and other explanatory information.

## **Board members' responsibility for the financial statements**

The board members are responsible for the preparation and fair presentation of these financial statements in accordance with generally accepted accounting practice in New Zealand and for such internal control as the board members determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

## **Auditor's responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with international standards on auditing [New Zealand]. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments,

the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Other than our capacity as auditor we have no relationship with, or interests in, Volunteering New Zealand Incorporated.

## **Opinion**

In our opinion, the financial statements on pages 4 to 11 present fairly, in all material respects, the financial position of Volunteering New Zealand Incorporated as at 30 June 2015 and its financial performance for the year then ended in accordance with generally accepted accounting practice in New Zealand.

*Moore Stephens Wellington Audit*

Moore Stephens Wellington Audit  
Chartered Accountants, Wellington, New Zealand  
30 October 2015

**Note the page numbers referred to in the Auditor's Report translate to pages 14 to 25 of this report.**

# MEMBER ORGANISATIONS

## Volunteer Centres

- Gisborne Volunteer Centre
- Volunteer Kapiti
- Volunteer Marlborough
- Volunteer Nelson
- Volunteer South
- Volunteer Wellington
- Volunteer Western Bay of Plenty
- Volunteer Whanganui
- Volunteering Auckland
- Volunteering Canterbury
- Volunteering Hawkes Bay
- Volunteering Mid & South Canterbury
- Volunteering Otago
- Volunteering Waikato
- Volunteering Whangarei
- Wairarapa Volunteer Centre

## National and Other Organisations

- AFS Intercultural Programme
- Arthritis New Zealand
- Auckland War Memorial Museum
- Cancer Society of New Zealand
- Coastguard Southern Region
- Community Patrols of New Zealand Charitable Trust
- English Language Partners New Zealand
- Forest and Bird

- GirlGuiding New Zealand
- Girls Brigade New Zealand
- Hospice New Zealand
- IHC New Zealand Incorporated
- Motorcycling New Zealand
- New Zealand Federation of Ethnic Councils
- New Zealand Fire Service
- New Zealand Football
- New Zealand Inline Hockey Association
- New Zealand Land Search and Rescue
- New Zealand Recreation Association
- New Zealand Red Cross
- New Zealand Riding for the Disabled Association (RDA)
- Prison Fellowship New Zealand
- Royal New Zealand Foundation of the Blind
- Royal New Zealand Plunket Society
- Social Development Partners
- Special Olympics New Zealand
- St John
- Student Volunteer Army
- Surf Life Saving New Zealand
- The Bishop's Action Foundation
- The Duke of Edinburgh's Hillary Award
- The Neonatal Trust New Zealand
- The Scout Association of New Zealand
- Toy Library Federation of New Zealand
- United Fire Brigades Association
- Volunteer Services Abroad (VSA)
- Wellington Zoo Trust
- YMCA New Zealand

