



Annual Impact Report

2020

Volunteering New Zealand



Impact Report Contributors:

- Tania Jones
- Michelle Kitney
- Caitlin Ferner
- Solmaz Nazari Orakani
- Johann Go

Volunteering New Zealand

www.volunteeringnz.org.nz

E: office@volunteeringnz.org.nz | P: +64 4 384 3636

Address: Level 4, Ranchhod House, 39 Webb Street, Wellington 6011

Post: PO Box 27302, Wellington, 6141 New Zealand

**We are kaitiaki of Mahi Aroha,
empowering volunteers to enrich
Aotearoa New Zealand. Our aspiration
for Aotearoa New Zealand is that
volunteering is valued as part of
who we are as a nation. We thrive
and are enriched by the goodwill of
volunteers in every community,
and their contribution and impact is
recognised and supported.**



Annual Impact Report

Volunteering New Zealand Incorporated
for the year ended 30 June 2020

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Chairperson's report

October 2020

E nga mana, e nga reo, Rau rangatira ma, Tena koutou.

In a year dominated by crisis, our team of 5 million have responded by working together, in our communities, across the country and with our whānau around the planet. The world has seen individuals and communities stepping up to each challenge, volunteering to shoulder the burden of others, and showing kindness and *maanakitangi*. We have shared resources, learnings, technology and funding to ensure response and recovery.

At Volunteering New Zealand our days are filled with conversations with volunteer and community leaders. We hear both hope and fear for the future. We see organisations challenging themselves to be more equitable and inclusive in their practices and structures. We see a lot of creativity as people connect in the virtual world of the pandemic. Though as we join together through Zoom, we also see a lot of tired faces. We can see how worried you are about what comes next, where will next year's funding come from, when will your volunteers come back, how long can you last? We are inspired by your mobilisation of volunteers, your resilience and your kindness. He Kotahi ngatahi tatou, Ki te kokiri tupuhi. Together we are one, and can brave the storm.

This year has presented challenges like no other, but it has afforded us opportunities to demonstrate *kaitiakitanga* - active guardianship of the values we hold and the acceptance of responsibility and care of our communities, which we have done alongside so many of our members and partners. I am so proud of the Volunteering New Zealand team and our organisations calm, clear response to managing alert level changes and the uncertainty they created. The communication from Volunteering New Zealand has been considered and informative, collaborative and galvanizing. Empowering Volunteering New Zealand

members and their networks to respond as appropriate for their local people. Once again Volunteering New Zealand's successes have been because of the deliberate, mindful practice and expertise of the staff team, the integrity and intentional relationships nurtured by staff and Board, and the tireless efforts of all those that make up the support structures around our organisation.

It is appropriate to highlight the outstanding leadership of our Chief Executive, Michelle Kitney, this year. A more challenging first year in a key leadership role could not be found, and I am in awe of her ability to remain calm, to assess needs rapidly, as well as her commitment to lead by putting people as her focus. Thank you so much for all you have done this year Michelle.

Michelle has been supported and ably backed up by a superb team of staff, without whom we could not have achieved the depth, breadth and agility of Volunteer New Zealand's actions during this year. Thank you for your tireless efforts to ensure continuity, reassurance and advocacy never faltered.

The Volunteering New Zealand Board also needs acknowledgement for another year of dedicated service and their continued commitment to enabling a direction and culture where our team are empowered to act in accordance with our values and our aspiration for Aotearoa. Individually and collectively the Volunteering New Zealand Board have shown leadership, used their skills and experience to further the work of our organisation, as well take bold steps to advocate for the volunteer sector. Thank you to you all.

Particular recognition must be given to Helga Wientjes. Helga and I have been a collaborative team of Chair and Vice Chair for over 2 years. An example of stable succession planning, as well as

an immensely fun and supportive relationship, that was quite unique. Her passion for volunteering, it's impact and it's potential to change lives is electric. Thank you for your leadership and dedication to the cause across your 2 terms on the Board, Helga. We will miss you from our board table, but we know your voice advocating for volunteering will still be loud and clear.

At this time, more than ever before the voluntary and community sector have a platform to boldly use our collective voice. To relentlessly advocate for the system changes that will grow community resilience and enhance wellbeing. To be unashamed about our location, service offering or capability. It is by working together and taking collaborative action that we can influence our recovery trajectory and remain at the heart of community led development and resilience.

Kia maia, kia toa, kia manawanui.

Naku iti noa, na

Tania Jones
Board Chairperson
Volunteerin New Zealand



“Volunteering is an excellent way to meet people, forge connections, and develop your skill set. I would encourage people to take the plunge and get involved, especially when you are new to an area. My involvement helped me settle in and start a new social network after moving and has led to involvement in other related groups and events.”

– *Volunteer Manager*

Chief Executive's report

October 2020

I was absolutely thrilled to be appointed to the role of Chief Executive of Volunteering New Zealand in September 2019 after two years in the organisation in a mix of communications and leadership roles.

There were a number of steps in my journey to Volunteering New Zealand, but what has woven me into it is the people, its purpose and kaupapa.

“Our Purpose is to be the kaitiaki of Mahi Aroha, empowering volunteers to enrich Aotearoa New Zealand.”

With nearly 50 percent of people – when you include formal and informal volunteering – contributing time, service, mahi aroha or volunteer labour to their communities, there is a lot of mahi to do to achieve our purpose.

This year we have universally experienced rapid change, unprecedented challenges and uniquely complex and changing operating environments. I would like to celebrate all that our team has achieved this year, and how we achieved it.

Volunteering New Zealand's kaupapa guides how our team works to achieve our purpose. The kaupapa that drives us is:

Manaakitanga: We care, we nurture, we grow.

Whakawhanaungatanga: We build connections, and meaningful and enduring relationships.

Inspire by example: We are bold and enterprising.

High expectations: We set the bar high for ourselves and others.

We always strive to nurture and grow our connections with our member organisations, and the volunteer centre network, as well as other organisations within the sector, and of course

government. This year we started by examining our stakeholder priorities and implementing a stakeholder engagement framework. We also reviewed our membership process and communications, investigating and implementing process improvements for our members.

We were bold and enterprising during the pandemic lockdown. We quickly pivoted where and how we worked. We delivered communications, alert level guidelines and resources to support organisations, and to protect volunteers. We cared for volunteers and the environments that they that volunteered in.

The effects of the pandemic lockdown demanded that we worked even more collaboratively with our existing networks of members, the volunteer centres, and other sector groups and peak or umbrella bodies.

During alert levels 4 and 3 we facilitated twice weekly meetings with the volunteer centre network, and we forged a new relationship with the National Crisis Management Centre. This enabled us to collaboratively ensure that volunteers and volunteering was protected during the pandemic.

We worked collaboratively, with leadership, on multiple fronts. We worked with three other national organisations to deliver a national wide Covid-19 survey of 1500 organisations.

We set the bar high for ourselves with our State of Volunteering Report. We surveyed volunteers for the first time and heard from over 1500 volunteers. We still delivered our report, despite the challenges of Covid-19. A report that has volunteer voices and experiences woven into the findings, and themes. And findings and data captured just before Covid-19.

Despite the challenges, we had an amazing National Volunteer Week!

Other highlights this year for me include working with communications volunteer, Moerangi Vercoe. She delivered a road map for kick-starting our external communications engagement with iwi and hapū. This enabled us to start making

some changes internally. From there we worked collaboratively with Ngātahi Communications to build relationships to enable us share some of the phenomenal mahi aroha stories.

One last highlight for me was speaking at the IAVE international conference in Thailand, where I was invited to speak on our work on the Recent Migrant Volunteering Strategy and our work with New Zealand Search and Rescue volunteer organisations.

This has been a year like no other, and it has been a privilege to lead Volunteering New Zealand at such an incredible time in our history. I want to sincerely thank our team at Volunteering New Zealand – each of you have played a vital part in our success and how we have achieved our purpose.

I would like to take this opportunity to thank the board of Volunteering New Zealand for their strategic leadership and vision and the support they have given me during my first year as Chief Executive. I would like to especially acknowledge Helga Wientjes who has provided significant leadership over the last six years to Volunteering New Zealand. I also thank James Lord and Gail Marshall for the immense contributions they have made in the past three years. It has been a privilege to work with all three of you.

Ngā manaakitanga

Michelle Kitney
Chief Executive
Volunteering New Zealand



**Mā tini, mā
mano, ka
rapa te whai
Volunteers
are the
heart of our
community**

Our people

VNZ Board Members

Tania Jones – Chairperson
Helga Wientjes – Vice Chairperson
Brayden Smith – Treasurer
Cathy Aiavao – Board member, Pacific peoples
Corrine Coombe – Board member
Gail Marshall – Board member
James Lord – Board member
Ryan Hooper-Smith – Board member
Wendy Rapana – Board member, Māori

Operations team

Aileen Davidson – Contract Facilitator
Anna Rendall – Graphic Designer
Caitlin Ferner – Communications Coordinator
David Living – Corporate Volunteering Advisor.
Erina Papp – National Learning and Development Manager
Heidi Quinn – Strategic Advisor
Johann Go – Research and Strategy Manager
Karishma Dullabh – Project and Admin Coordinator
Kenzo Bui – Finance & Accounts
Michelle Kitney – Chief Executive
Olga Smith – Programme Advisor
Ross Patel – Workshop Facilitator
Sarah Macdonald – Membership and Marketing Manager
Dr Solmaz Nazari – Policy and Research Advisor
Taylor Hamling – Web Developer

Volunteers

Adi Roy Choundhury – Student Volunteer Week Communications Advisor
Amal Hamdy Alsheemy – Student Volunteer Week Campaign Manager
Anusha Siriwardene – Senior Test Analyst
Emily Bisset – Video and Media Advisor
Felipe Escobar – Web Designer
Jo Malcolm – Video producer
Lauren Hayes – Story Editor
Lauren Wilcox Breen – State of Volunteering 2020 Research Support
Lu Zhang – Student Volunteer Week Graphic Design
Marcelo Klein Vieira – Business Analyst/Consultant
Dr Michael Schraa – Policy Advisor
Sufiah Norizan – Student Volunteer Week Victoria University Wellington event activator
Taeko Lorimer – Marketing Coordinator
Thuy Tran – Events Coordinator
Moerangi Verco – Communications Consultant

PIVOT conference content working group

Anna Wong – Cancer Society
Sue Vyas – Blind Low Vision New Zealand
Leanne Collins – Volunteering Hawkes Bay



Volunteering New Zealand research

Volunteering New Zealand conducts regular research to explore the landscape of volunteering, identify challenges and issues, and develop appropriate strategies, guidelines, and best practices.

Volunteering New Zealand strives to produce and collect evidence to inform volunteering best practice and inform our wider advocacy goals. To do so, we produce our own volunteering research and compile, publish, and promote other national and international research. This has positioned us as a respected thought leader in the sector.

State of Volunteering Report

View Full report

Volunteering New Zealand conducted its flagship State of Volunteering research in late 2019 and early 2020. The findings are important because we have been able to document the status of the voluntary sector just before the Covid-19 pandemic and lockdown.

Our report collated and interpreted data from a two-month survey run from December 2019 to February 2020 with over 3000 respondents across New Zealand.

The findings offer important insight into volunteering landscape within New Zealand.

For the first time the State of Volunteering Report includes both the voices and opinions of volunteers and volunteer involving organisations (VIOs).

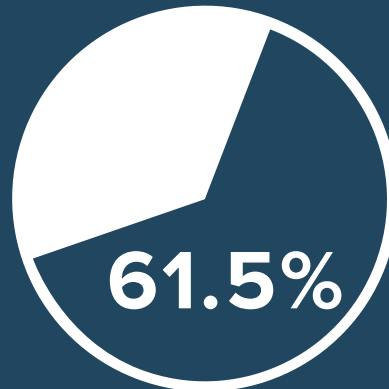
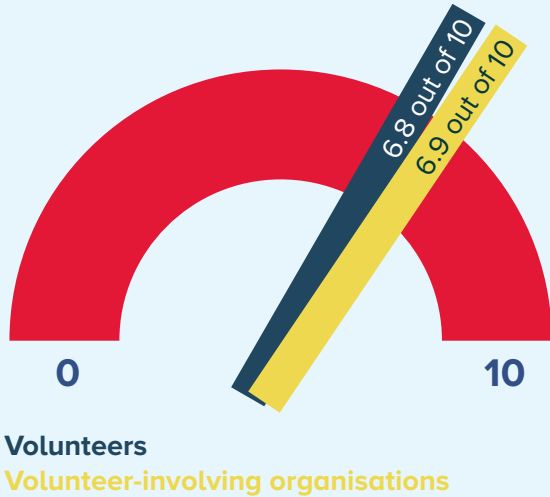
The data indicated a change in the landscape of volunteering. These changes bring about challenges as well as opportunities that need to be addressed and seized upon.

Ageing volunteers are noted as a concern by 35.8% of respondents, with a lack of younger volunteers also cited by many. While 82.3% of volunteers intend to continue their current volunteering role in the long term, 36.6% of VIOs report a lack of volunteers as their biggest challenge.



The findings of the State of Volunteering Survey 2020 were promising. Participants rated the state of volunteering in New Zealand as 6.8 and 6.9 (out of 10), by volunteers and VIOs, respectively; this is higher than the score of 6.0 in the State of Volunteering 2017 survey. This research will help us in reshaping the way we think about volunteering in light of the Covid-19 pandemic.

'State of Volunteering' Rating



of volunteer-involving organisations have a diversity and inclusion strategy in place.

\$4 billion
Value of volunteering to New Zealand's 2018 GDP.

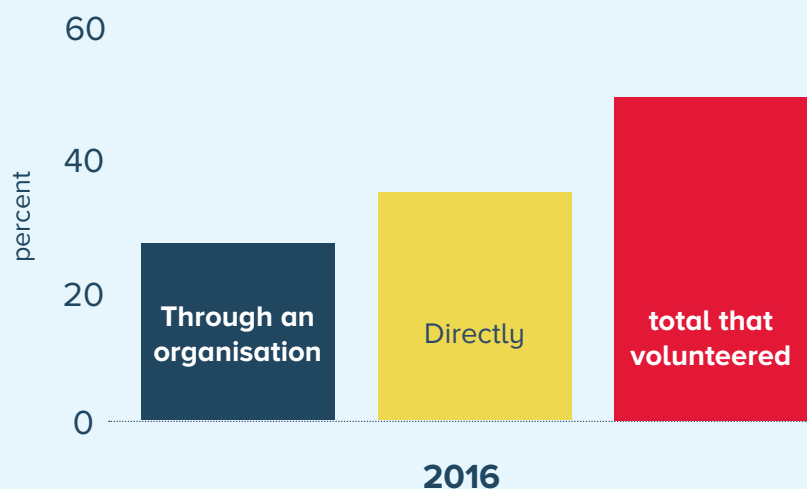
82.3%

of volunteers intend to continue volunteering long-term with their present organisation

49.8%

of people aged 15 years and over reported having done voluntary work in the last four weeks in 2016.

Proportion of people aged 15 years and over who reported having done voluntary work for an organisation or directly for a person from another household in the previous four weeks, 2016



1 in 2

New Zealanders volunteer for an organisation or help a person from another household

Time to shine: The Covid-19 impact survey



View full report

During Alert level 4, Volunteering New Zealand joined forces with three other significant players of the Community and Voluntary Sector to conduct a comprehensive survey of the impact of Covid-19 on the sector.

This collaboration between the Volunteering New Zealand, the Centre for Social Impact, Hui E! Community Aotearoa, and Philanthropy New Zealand enabled this survey to examine the experience of a broad cross-section of the sector during the Covid-19 pandemic and lockdown.

The findings explored the impact and the sector's efforts during their Covid-19 response and revealed the unique capabilities of the sector.

These capabilities are mostly related to the sector's flexibility and innovation, its adaptive response to changed circumstances, and how technology was utilised as a powerful tool to connect, communicate, and deliver services.

They also highlighted the challenges and opportunities of Covid-19 for the sector and provided insight into the response of the sector to these challenges and opportunities. The survey findings offer a roadmap for building an even stronger and more resilient sector

Volunteering New Zealand's research and environmental scan

Volunteering New Zealand also captured the status of the volunteering sector during the Covid-19 pandemic and lockdown in New Zealand.

We collated information on the impact of Covid-19 on volunteer organisations and volunteers. We set up mechanisms to collect weekly feedback and updates from member organisations, volunteering involving organisations, and the wider sector. The collected feedback helped us to identify issues, challenges, and opportunities facing the sector as a result of the Covid-19. The feedback and our analysis were published as a series of reports.

REPORT ONE 17 April

REPORT TWO 1 May

REPORT THREE 18 May

Volunteering New Zealand conducted two separate surveys during the Covid-19 pandemic and lockdown in New Zealand. In total, 166 volunteer involving organizations participated in the first and 104 organizations in the second survey over a period of eight weeks in April and May 2020. These were analysed and findings reported in a Volunteering New Zealand Covid Survey Report.

Volunteering New Zealand Covid Survey Report.

Campaigns

**International Volunteer
Managers Day
5 November 2019**



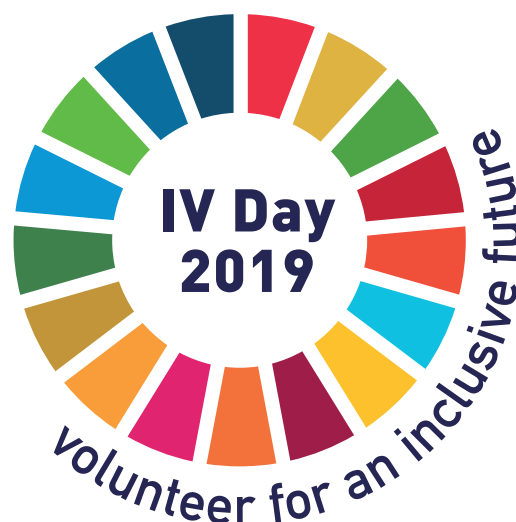
IVMDay 2019 was spent recognising the incredible work volunteer managers do worldwide. Through the theme 'He Rangi Hou – Changing the Tune' volunteer managers were celebrated for all the mahi aroha they put in to ensuring their organisations can continue to thrive.

“I love seeing families become independent, feel safe and participate in the community. I am also lucky to work with a multicultural group of amazing colleagues who love what we do.”

– Megan Riddell

Volunteer Programme Lead for New Zealand
Red Cross' Pathways to Settlement team, Nelson

**International Volunteer Day
5 December 2019**



International Volunteer Day acknowledged volunteers worldwide, including the 2 million people in New Zealand who volunteer. The theme 'Volunteer for an inclusive future - E whai wāhi ai te katoa, kia tūao te tū' focused on Sustainable Development Goal 10 and the pursuit of equality and inclusion.

Student Volunteer Week 30 March –5 April 2020

SVW looked a little different in 2020 as it ran through the first week of New Zealand's level 4 lockdown. Expertly organised by volunteer Amal Hamdy Alsheemy the campaign rapidly adapted to New Zealand's alert level restrictions and was delivered virtually. The theme 'Collective impact. Give. Grow. Connect' was so inspiring that it was also used by Volunteering Australia for their Student Volunteer Week.



Micro-Volunteering Day

Micro-volunteering Day is celebrated annually on April 15. This campaign celebrates one-off, on-demand, no commitment, ad hoc, more diverse, and online ways of volunteering. We collaborated with **Inclusive Aotearoa Collective** to support their mahi as part of this campaign.

Microvolunteering Day 15 April



National Volunteer Week 21–27 June 2020

Our NVW theme 'Te Hua o te Mahi Tahī – The benefit of working together' aimed to reflect the collective impact our team of 5 million. It also echoed the 'collective impact' theme of Student Volunteer Week. The response to this campaign was overwhelmingly positive, with huge participation and celebration resulting in significant media coverage. This included 48 media pieces across TV, radio, online, and print media. A highlight was releasing five videos during the week featuring stories about volunteers across the country. This enabled us to both recognise and elevate the voice of volunteers.

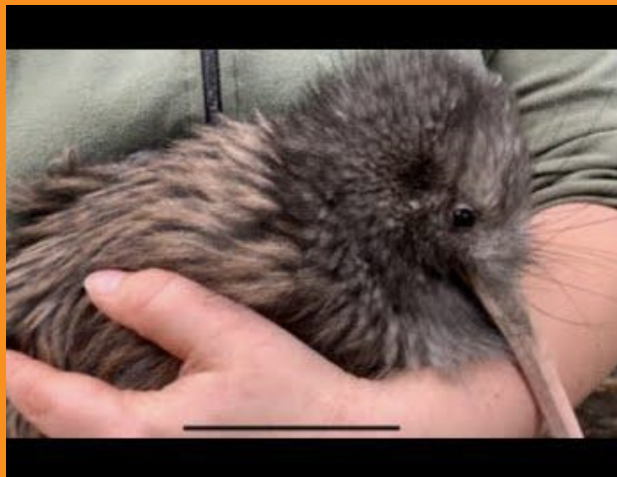


National Volunteer Week 2020 – Volunteer Videos

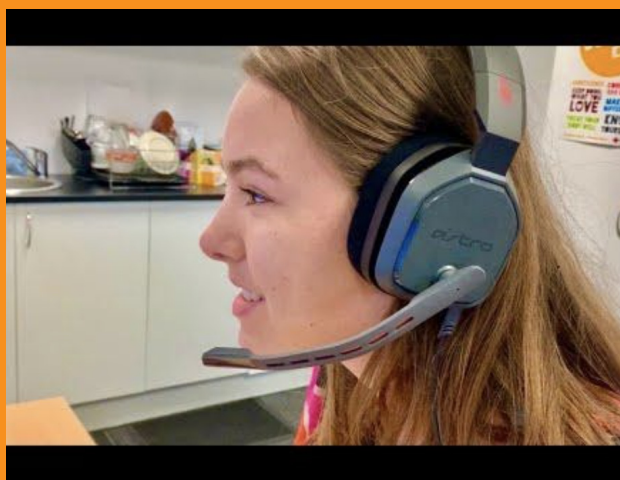
Anne Malcolm with Good Bitches Baking



Mary-Ellen Wilson with the Conservation Trust at Willowbank



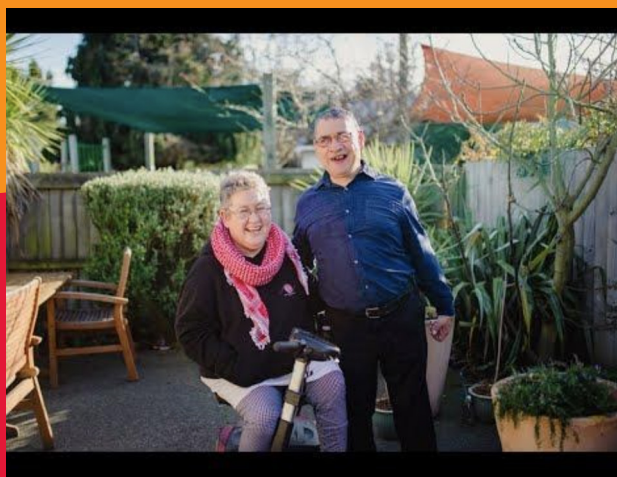
Lara with Youthline



Kusal with Code Club



Gary Williams and Ruth Jones with Hei Whakapiki Mauri





“It is a fallacy to think that youth do not want to give back to the community as volunteers. It’s the ability for the existing volunteer sectors to adapt to become youth friendly which is the impending challenge. Young volunteers bring lots of energy and skill.”

– *Steve Campbell, General Manager
Youth Search and Rescue*

“My organisation has been a pleasure to work for, with volunteering arrangements that suited me. My volunteering was always going to be for a specific period and focused on specific things. We were all clear on how much time per month I would volunteer right at the beginning. I was clear what I was there to support and so were they. It has been a pleasure.”

– *Volunteer, Buller, West Coast*

“Awesome people, awesome mahi. Grateful to have the opportunity to give back through them.”

– *Volunteer, Taupo*

Aotearoa of Kindness

#AotearoaOfKindness:
Mobilising the kindness DNA

During National Volunteer Week, Volunteering New Zealand released the Aotearoa of Kindness campaign. This acknowledges the mahi aroha of volunteers and recognised everyone that contributes to an Aotearoa of Kindness.

This campaign recognises acts of kindness and mahi aroha such as those experienced during lockdown. Acts such as grocery deliveries to vulnerable neighbors, supportive chalk writing for those now exploring their neighborhood, or simply placing a teddy bear in the window for kids to spot when going past. Mahi aroha is always in action across the country, from sports clubs to community gardens. Kiwis are constantly proving that we have kindness within our DNA.

This campaign is encouraging New Zealand to re-think, re-prioritise, and revive what we know is already in us and make sure that we are living in an #AotearoaOfKindness. Use #AotearoaOfKindness across all social media to thank acts of kindness you see in your community.

#AotearoaOfKindness:
Mobilising the kindness DNA



Volunteering
NEW ZEALAND

#Aotearoa
of kindness

Capability development

Volunteering New Zealand works in a national advisory, and sector leadership role. We aim to empower volunteers to enrich Aotearoa New Zealand and to support organisations to work through a volunteer workforce.

Volunteering New Zealand creates and delivers a range of volunteering materials, resources, online tools and guidelines to support best practice volunteer involvement.

Pivot Conference

Our 2019 Pivot Conference was attended by over 150 leaders and managers of volunteers. Held in Wellington from the 15th to the 17th of October we delivered 1,500 hours of professional development and training.

Tui Te Hau and Melissa Clark Reynolds were guest speakers at our opening networking event.

Pivot 2019 included facilitated workshops on engaging younger volunteers, employee volunteering, volunteers and the law, and

empowering professional development.

Presenters and speakers included Community and Voluntary Sector Minister Poto Williams, Helga Wientjes, Mark Long, Andy Fryar, Louise Aitken, and Professor Karen Smith.

A keynote address on empowering people powered change, delivered by from ActionStations' Laura O'Connell Rapira was a standout session, and voted as the most favourite session.





Cathy Aiavao, Kura Moeahu, Wendy Rapana.
PIVOT conference 2019



Key note speaker: Laura O'Connell Rapira
PIVOT conference 2019

“I am very proud to be a volunteer for Auckland Rescue Helicopter Trust, knowing that my little part helps keep the crew and helicopters in the air. They are a truly special group of people.”

- Volunteer, Auckland Rescue Helicopter Trust

Volunteering statistics

Volunteering New Zealand believes that reliable and accurate data about volunteering is essential for effective leadership, advocacy and support of the community and voluntary sector. We are committed to advocating with and on behalf of the sector with quality data that highlights the value of volunteering in all its forms. We regularly update our **Volunteering Statistics page**, and have comprehensively updated it this year.

Volunteering research

Over the past year, Volunteering New Zealand expanded its research library on 16 different topics, covering all aspects of volunteering. These are available on our **Volunteering Research page**. As the peak body of volunteering in New Zealand, our website is the go-to place for up-to-date research and articles about volunteering. We are constantly uploading recent research papers, studies, and reports to our library.

Volunteer resources

Although restrictions were put in place for volunteering activities, there have been opportunities for new and different forms of volunteering in this changing landscape. We designed and delivered a new **Volunteering Resources page**. We released earlier than anticipated during Alert Level 4, with new resource collections on **virtual volunteering** and **pandemic and disaster resources**.

LeadMe & InvolveMe – free sector development tools



The **InvolveMe** platform allows people across four organisational domains to assess their volunteering strengths and areas for improvement. InvolveMe then generates a customised report for that organisation. The report can be used for strategic planning and operational enhancements.



LeadMe is a best-practice online assessment platform for those who oversee and lead volunteer programs in their volunteer-involving organisations. After completing a short survey, participants are provided with a personalised report with tailored feedback and actionable steps on how to grow their effectiveness and get the best out of their volunteer programme.

Covid -19 volunteering resources and collaboration

The pandemic/lockdown significantly impacted the operations of many volunteer involving organisations. It disrupted their business as usual and subjected them to unprecedented circumstances, challenges, and issues. For many organisations, this required an immediate change in the way their operations were conducted.

Volunteering New Zealand worked nationally with the regional Volunteer Centres in a collaborative way to support and mobilise volunteers in support of the response to Covid-19. We organised and facilitated 22 online meetings with Volunteer Centres network on a bi-weekly basis through Alert Levels 4-2, including minute taking, totalling over 50 hours of supporting collaboration.

Alert level guidelines

As alert levels and advice rapidly changed, Volunteering New Zealand supported clear communications as to what these changes meant for volunteering.

We worked collaboratively from grass roots to government to ensure that clear guidelines were articulated for volunteers and volunteer organisations.

We collated stakeholder feedback and provided expert advice to the National Crisis Management Centre, inputting into a series of 6 guidelines issued centrally by the National Crisis Management Centre and New Zealand Government.

Alert Level 4 guidelines:

- Volunteer Guidelines – Alert level 4
- Volunteer Organisations Guidelines – Alert level 4

Alert Level 3 guidelines:

- Volunteer Guidelines – Alert level 3
- Volunteer Organisation Guidelines – Alert level 3

Alert Level 2 guidelines:

- Volunteer Guidelines – Alert level 2
- Volunteer Organisation Guidelines – Alert level 2

We disseminated these guidelines through a range of channels and our networks, and delivered clear consistent communications through the Volunteer Centre Network, to our member organisations, their volunteers and volunteer managers.

“As a local Community Activator for New Zealand Red Cross Wellington, I have found the Volunteering New Zealand email updates that we have received through lockdown extremely helpful for our organisation on a local level and it has also helped me in my role and when engaging with other community organisations as we all work together through this time.”

– *Mirren Allan,*
New Zealand Red Cross





Massey Rangi is one of the more than 100 whānau members who give back through Hei Whakapiki Mauri. He started a local walking group for people with disabilities, and throughout the Covid-19 rāhui has been sharing his rēwena bread making skills with whānau through online workshops and Facebook lessons.

“I think it’s like giving a part of yourself. You’ve got a skill and you’re sharing it with somebody else, then they’re sharing it on, so it can become intergenerational. Giving back gives helps others to be strong within themselves,” he says.

Advocacy

As the critical link between the volunteering sector and the public sector, Volunteering New Zealand contributed input, analysis, and thought leadership into policy initiatives and key decision-making processes of government as well as external publications.

Volunteering New Zealand also engaged and collaborated with members, government, iwi/Māori, communities, business and other stakeholders to grow and diversify our sphere of influence.

Through focusing on identifying, measuring, and responding to volunteering issues and trends, Volunteering New Zealand's advocacy ensured the value of volunteering and volunteers' contributions was recognised, the voice of volunteers was heard, and inclusive, ethical, supported and impactful volunteering was strived for.

Over the past year, Volunteering New Zealand had three submissions:

Submission to the Productivity Commission's draft report: Training New Zealand's workforce – Technological change and the future of work

In our submission to the Productivity Commission, we supported vocational training for volunteers. We also asked for wider access to work-based education and training for everyone in the workforce and for volunteers. Volunteering New Zealand urged the government to ensure that new migrants are eligible for both work-based and provider-based vocational education and training in the proposed reforms of the vocational education and training system.

Submission to Tertiary Education Strategy Review

Our volunteer workforce in Aotearoa New Zealand is an integral and invaluable part of the collective mahi that happens throughout the country. This workforce deserves to be catered for optimally through our training and education system.

As part of the Tertiary Education Strategy review, Volunteering New Zealand highlighted a number of strategic opportunities to achieve better outcomes for Aotearoa New Zealand's volunteer workforce. These included the opportunity to; reflect Government's policy on volunteering, recognise mahi aroha, empower the volunteer workforce through a learner centred approach, and to strategically enable training and recognition for managers and leaders of volunteer workforces.

Submission to the Governance and Administration Committee for the Public Service Legislation Bill

Volunteering New Zealand's submission on the Public Service Legislation Bill focused on a proposal for the employees of the public sector to do employee volunteering. To do so, we asked that the Subpart 2 of the proposed Bill, specifically *Clause 9 facilitating active citizenship* – and *Clause 11 – service to the community* – be modified with an explicit reference to, at least, a minimum one day of paid leave for employee volunteering, as an expression of active citizenship in the spirit of service to the community by public sector staff.

Feedback: WorkSafe New Zealand's information and resources

Our submission to the Select Committee against the Health and Safety at Work (Volunteer Associations) Amendment Bill in 2018 recommended that WorkSafe addressed the specific needs of the volunteer sector in an education campaign and better information resources. We recommended that the aim of such a campaign should be to normalise compliance rather than present it as a threat. During this year we have provided expert advice and collated stakeholder feedback to WorkSafe onto its existing resources for volunteers and voluntary associations.

Our Members

Our members join us to demonstrate the value their organisation places on volunteerism, and demonstrably uphold our **vision and values.**

Our members include organisations that cover emergency services, health, welfare, education, culture, community support, sport and recreation, conservation, special interests, advocacy and international volunteering. Most of our members are Volunteer Centres and national or large regional organisations.

AFS Intercultural Programme
 Age Concern New Zealand
 Animal Evac New Zealand
 Arthritis New Zealand
 Auckland DHB
 Auckland War Memorial Museum
 Bellyful New Zealand
 Blind Low Vision New Zealand
 Cancer Society of New Zealand
 Coastguard Southern Region
 Coeliac New Zealand
 Community Comms Collective
 Community Law Centres o Aotearoa
 Community Patrols of New Zealand Charitable Trust
 Conservation Volunteers New Zealand
 Cystic Fibrosis New Zealand
 Department of Conservation
 Department of Corrections
 English Language Partners New Zealand
 Fire and Emergency New Zealand
 Forest and Bird
 Freemasons New Zealand
 Fundraising Institute of New Zealand
 GirlGuiding New Zealand
 Girls Brigade New Zealand
 Hearing New Zealand
 HOPE Worldwide-Pakistan
 Hospice New Zealand
 IHC New Zealand Incorporated
 Interactionz
 Latitude Global Volunteering
 Ministry for Primary Industries
 Motorcycling New Zealand
 Motorsport New Zealand
 Multicultural New Zealand
 Multiples NZ

Neighbourhood Support
 Netball New Zealand
 New Zealand Football
 New Zealand Land Search and Rescue
 New Zealand Pony Club Association
 New Zealand Red Cross
 New Zealand Riding for the Disabled Association
 NZ Blood Service
 NZ National Fieldays Society Inc
 Orange Sky New Zealand
 Pregnancy Help
 Presbyterian Support Otago
 Ronald McDonald House Charities New Zealand
 Royal Forest and Bird Protection Society of New Zealand
 SPELADD New Zealand Inc
 Sport Wellington
 St John
 Student Pulse – Students Association
 Surf Life Saving New Zealand
 The Bishop's Action Foundation
 The Duke of Edinburgh's Hillary Award
 The New Zealand Howard League for Penal Reform Inc
 The Paul Hunter Centre Incorporated
 The Scout Association of New Zealand
 The Toy Library Federation of New Zealand
 The Wheelhouse
 United Fire Brigades Association
 Victim Support
 Volunteer Army Foundation
 Volunteer Service Abroad
 Waitemata DHB
 Wellington Zoo Trust
 Who Did You Help Today? Trust
 YMCA New Zealand
 Youthline Auckland

Volunteer Centres

Gisborne Volunteer Centre
Volunteer Kapiti
Volunteer Marlborough
Volunteer Nelson
Volunteer Resource Centre Manawatu & Districts
Volunteer Wellington
Volunteer Whanganui
Volunteering Auckland
Volunteering Bay of Plenty
Volunteering Canterbury
Volunteering Hawkes Bay
Volunteering Mid and South Canterbury
Volunteering New Plymouth
Volunteering Northland
Volunteering Otago
Volunteering Waikato
Wairarapa Volunteer Centre

Supporters

Volunteering New Zealand is particularly grateful to the following impact funders of our work.

- Department of Internal Affairs
- New Zealand Lotteries Grants Board
- Ministry of Business, Innovation and Employment
- Lottery Minister's Discretionary Fund
- Our members organisations.



Te Tari Taiwhenua
Internal Affairs



**MINISTRY OF BUSINESS,
INNOVATION & EMPLOYMENT**
HĪKINA WHAKATUTUKI




Lottery Grants Board
.....
LOTO FUNDS FOR YOUR
COMMUNITY

**Local Volunteer Centres
connect volunteers with
community organisations.**




Volunteering
NEW ZEALAND



“At 90 years old I have been involved and supporting the community for most of my life. From organising variety concerns, to fundraising for sports groups, to building community halls at aged 18, and now as a member then President of the Lions Club. I enjoy all my volunteering work and feel like I am contributing something back to my community.”

– *Volunteer, Christchurch*

“I love the volunteering experience that I have gained over the past few years. Volunteering has not only enhanced my CV but has also improved me as a person! I would love to continue doing the roles in the future, even if I get a full-time paid job.”

– *Volunteer, Wellington*



Performance Report

Volunteering New Zealand Incorporated
For the year ended 30 June 2020

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Entity Information

Volunteering New Zealand Incorporated For the year ended 30 June 2020

| | |
|---|--|
| Legal name of entity: | Volunteering New Zealand Incorporated |
| Other name of entity (if any): | Volunteering New Zealand (VNZ) |
| Type of entity and legal basis (if any): | Registered Incorporated Society and Registered Charity |
| Registration number: | 1145286, CC23344 |

The entity's mission and objectives:

VNZ is kaitiaki of Mahi Aroha, empowering volunteers to enrich Aotearoa New Zealand. Our aspiration for Aotearoa New Zealand is that volunteering is valued as part of who we are as a nation. We thrive and are enriched by the goodwill of volunteers in every community and their contribution and impact is recognised and supported.

The kaupapa that drives us:

Manaakitanga: We care, we nurture, we grow.

Whakawhanaungatanga: We build connections, and meaningful and enduring relationships.

Inspire by example: We are bold and enterprising.

High expectations: We set the bar high for ourselves and others.

Entity structure:

Volunteering New Zealand is an incorporated society, and registered charity, based in Wellington with a membership of 91 volunteer-involving organisations and a small number of individual members. The Volunteering New Zealand board members are elected by member organisations and can also be co-opted on for specialist skills. Board members are volunteers and elected for a three year term (renewable once) each at our Annual General Meeting. The Chief Executive is appointed by the board. This is a full time role with delegation to manage the organisation's operations. Other employees, contractors and volunteers are recruited for specific roles and projects as required. Over this financial period, in addition to the Chief Executive, we employed a part-time Director of Communications and Sector Development, who was appointed to the Chief Executive role in September 2019. We also employed a Membership and Marketing Manager (20-30 hours), a Strategy Advisor (10-20 hours), a Research and Strategy Manager (5 hours) and Research and Policy advisor (10 hours). A part-time Project and Admin Coordinator was on maternity leave for most of the period. We also employed an accounts and finance administrator (5 hours), a graphic designer (5 hours) and a part-time Web Developer (2-5 hours).

The main sources of the entity's cash and resources:

Volunteering New Zealand has received its income from a mixture of government contracts/grants, training and consulting work, and membership fees. Over the past year Volunteer New Zealand has continued to deliver outputs and activities in accordance with grants from Department of Internal Affairs and Lotteries. Our membership fees are also a source of income, as are our contracts for service and sponsorship of our annual conference by businesses. Volunteering New Zealand relies on grants and contracts to deliver its services, along with volunteer support.

The main methods used by the entity to raise funds:

Volunteering New Zealand relies on grant applications to raise funds, and consulting work based on its Best Practice Guidelines tools and resources for volunteer-involving organisations.

Use of/reliance on volunteers and donated services and products:

Volunteering New Zealand has a board of 8 volunteer board members that it relies upon for setting strategy, ensuring representation at meetings, monitoring financial records, and ensuring effective governance of the organisation. The organisation has a wide volunteer base for project-based operational work ranging from writing submissions to website development. Twenty eight skilled volunteers contributed to Volunteering New Zealand's operational work for up to 15 hours a week over periods that ranged from 2 weeks to a year.

Contact details

| | |
|-------------------|---|
| Physical Address: | Level 4, 39 Webb Street |
| Postal Address: | PO Box 27 302, Marion Square, Wellington 6141 |
| Phone: | 04 384 3636 |
| Email/Website: | office@volunteering.org.nz www.volunteeringnz.org.nz |

Statement of Service Performance

Volunteering New Zealand Incorporated For the year ended 30 June 2020

Describe the outcomes:

Volunteering New Zealand's new strategic plan for 2019-2022 has the following goals:

- 1) Recognise the value of volunteering
 - a) Nurture and champion the mana of volunteering in its many forms
 - b) Recognise, support and measure the contribution of mahi aroha
- 2) Advocate for inclusive, ethical, supported and impactful volunteering
 - a) Use experience, practice and research to inform advocacy
 - b) Evaluate the impact of our advocacy efforts and outcomes
- 3) Lead volunteering in Aotearoa
 - a) Engage and collaborate with members, government, Iwi/Māori, communities, business and other stakeholders
 - b) Be an informed opinion leader
 - c) Support best practice volunteering
 - d) Grow and diversify our sphere of influence

| Describe the outputs: | Actual This Year | Actual Last Year |
|---------------------------------------|---------------------|---------------------|
| Membership (Organisations) | 94 | 85 |
| Features in media | 50 | 34 |
| National media releases | 12 | 6 |
| National promotional campaigns | 6 | 6 |
| Workshops and presentations delivered | 24 | 53 |
| Submissions on Government proposals | 2 | 4 |
| Newsletter recipients | 4,449 | 3,484 |
| National Conference | 1 | 1 |

Commentary:

Volunteering New Zealand had a successful year. Rising to the challenges presented by Covid-19 and the increased sector needs for communications, collaboration and research, we delivered a wide range of services to support the sector on top of our existing operations plan.

Our sector leadership role during Covid-19, and our collaboration with our members and partner organisations has increased the visibility of Volunteering New Zealand, volunteering and volunteers during this period. Working directly with the National Crisis Management Centre during this time to provide guidance, information and research was a key part of our leadership role during this time.

Volunteering New Zealand continues to have diversified income streams, with income coming from a range of sources other than grants in this financial year.

Volunteering New Zealand conducted its flagship State of Volunteering survey in early 2020, which received over 3000 responses. From these responses, we have been able to document the status of the voluntary sector just before the Covid-19 pandemic and national alert Level 4 lockdown. For the first time, this research included the voices and views of volunteers in addition to input from volunteer involving organisations.

Our State of Volunteering Report 2020 was in June 2020 will assist the sector in promoting inclusive, impactful and meaningful volunteering which fosters community connections, and is already being used by member organisations, overseas organisations and government.

With extensive media coverage, and a series of excellent videos on the benefits of volunteering, we delivered a very successful National Volunteer Week 2020.

Like most organisations, Covid-19 significantly impacted on the focus and volume of our work. After pivoting to safely working remotely, we conducted a range of key activities to support volunteering and volunteers. Despite the restrictions in place from Covid-19 we delivered 24 workshops and presentations to promote and support the with a similar level of staff and volunteer resource.

Statement of Service Performance (continued)

Volunteering New Zealand Incorporated For the year ended 30 June 2020

Commentary: (Continued)

Volunteering New Zealand captured the status of volunteering sector during the Covid-19 pandemic and lockdown in New Zealand. We conducted a series of environmental scans and we conducted two separate surveys. The collected data helped us to better understand the impacts of this event on the sector. In total we heard from 270 volunteer involving organisations participated over a period of eight weeks in April and May 2020. The feedback and our analysis were published as a series of reports.

We also supported the flow of spontaneous volunteers at a national level helping curate them to appropriate volunteer opportunities. During the key period of 1 April-30 June, the Volunteering New Zealand website referred 4900+ people directly to one of the 17 Volunteer Centres around New Zealand. We also referred 5400+ people to Online Volunteer recruitment sites. We enabled nation-wide collaboration by facilitating 22 Zoom meetings with the volunteer centre network. During levels 4 and 3 we held twice-weekly meetings totalling over 25 hours of facilitated collaboration.

Volunteering New Zealand collaborated with other peak bodies and umbrella groups to deliver a survey of 1,400 of Aotearoa New Zealand's tangata whenua, community and voluntary sector in May-June 2020 on the impacts of COVID-19. The report Time to Shine details the findings of this survey (as recorded in Levels 2 and 1 of lockdown).

Throughout the reporting period, Volunteering New Zealand continued to act as a key link between the volunteering sector and the public sector. Focusing on identifying, measuring, and responding to volunteering issues and trends, Volunteering New Zealand's advocacy ensured the value of volunteering and volunteers' contributions was recognised, the voice of volunteers was heard, and inclusive, ethical, supported and impactful volunteering was strived for. Highlights include our submission to the Productivity Commission on the draft report Training New Zealand's workforce – Technological change and the future of work. We supported the greater availability of vocational training for volunteers. In regard to the Tertiary Education Strategy Review, we submitted that the invaluable contribution of the volunteer workforce to the collective mahi that happens throughout Aotearoa New Zealand deserves to be catered for optimally within our training and education system. We also submitted that the Public Service Legislation Bill should provide a mechanism for public sector employees to engage in employee volunteering as manifestation of core values of the bill: active citizenship and service to the community.

We continue to grow our membership and our reach, delivering another successful annual conference. We secured great media coverage for volunteer stories and campaigns during the course of this year. Volunteering New Zealand remains a respected and recognised leader in volunteering, both nationally and internationally.

Statement of Financial Performance

Volunteering New Zealand Incorporated For the year ended 30 June 2020

| | Note | This Year \$ | Last Year \$ |
|---|------|-----------------|-----------------|
| Revenue | | | |
| Donations, Grants & Contracts | 1 | 208,750 | 247,864 |
| Membership Fees | 1 | 26,096 | 26,286 |
| Revenue from activities providing services and products | 1 | 126,645 | 137,500 |
| Investment revenue | 1 | 120 | 273 |
| Total Revenue | | 361,611 | 411,923 |
| Expenses | | | |
| Employment related costs | 2 | 263,464 | 226,464 |
| Costs related to activities providing services and products | 2 | 58,305 | 139,572 |
| Other expenses | 2 | 46,963 | 52,025 |
| Total Expenses | | 368,732 | 418,061 |
| Surplus | | (7,121) | (6,138) |

The accompanying notes form part of these financial statements.

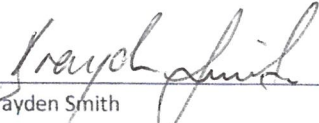
Statement of Financial Position

Volunteering New Zealand Incorporated as at 30 June 2020

| | Note | This Year \$ | Last Year \$ |
|---|------|-----------------|-----------------|
| Assets | | | |
| Current Assets | | | |
| Cash | 3 | 92,083 | 99,004 |
| Debtors and prepayments | 3 | 30,478 | 20,615 |
| Total Current Assets | | 122,561 | 119,619 |
| Non-Current Assets | | | |
| Property, plant and equipment | 4 | 8,775 | 1,890 |
| Total Non-Current Assets | | 8,775 | 1,890 |
| Total Assets | | 131,336 | 121,509 |
| Liabilities | | | |
| Current Liabilities | | | |
| Creditors and accruals | 3 | 40,554 | 31,381 |
| Income received in advance | 3 | 4,985 | 8,460 |
| Grants received in advance | 6 | 11,250 | - |
| Total Current Liabilities | | 56,789 | 39,841 |
| Total Liabilities | | 56,789 | 39,841 |
| Total Assets less Total Liabilities (Net Assets) | | 74,547 | 81,668 |
| Accumulated Funds | | | |
| Accumulated surpluses or (deficits) | 5 | 74,547 | 81,668 |
| Total Accumulated Funds | | 74,547 | 81,668 |

For and on behalf of the Volunteering New Zealand Inc Board:


Tania Jones
Chairperson


Brayden Smith
Treasurer

22 October 2020
Date

22 October 2020
Date

The accompanying notes form part of these financial statements.

Statement of Cashflows

Volunteering New Zealand Incorporated For the year ended 30 June 2020

| | This Year \$ | Last Year \$ |
|---|-----------------|-----------------|
| Cash flows from operating activities | | |
| Cash was received from: | | |
| Grants and Contracts income | 220,000 | 225,202 |
| Membership fees | 25,531 | 26,286 |
| Providing services and products | 110,095 | 122,644 |
| Investments | 120 | 273 |
| Net GST | 6,964 | - |
| Cash was applied to: | | |
| Payments to suppliers and employees | 361,886 | 404,068 |
| Donations/Grants paid | - | - |
| Net cash flows from operating activities | 824 | (29,663) |
| Cash flows from investing and financing activities | | |
| Cash was received from: | | |
| Cash was applied to: | | |
| Fixed Asset Purchases | 7,745 | 295 |
| Net cash flows from investing and financing activities | (7,745) | (295) |
| Net increase / (decrease) in cash | (6,921) | (29,958) |
| Opening cash | 99,004 | 128,962 |
| Closing cash | 92,083 | 99,004 |
| This is represented by: | | |
| Cash | 92,083 | 99,004 |

The accompanying notes form part of these financial statements.

Statement of Accounting Policies

Volunteering New Zealand Incorporated For the year ended 30 June 2020

1. Basis of Preparation

Volunteering New Zealand Incorporated (VNZ) has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

2. Changes in accounting policies:

There have been no significant changes in accounting policies during the current year. Accounting policies have been applied on a basis consistent with prior year.

3. Property, Plant & Equipment

Plant and Equipment are recorded at cost, less accumulated depreciation.

4. Depreciation

Depreciation has been calculated to allocate the cost or valuation of assets over their estimated useful lives.

Fixed Asset classes and Depreciation rates include:

Computer Equipment: 30 - 50% DV

Office Equipment: 16 - 50% DV

5. Employee Benefits

Provision is made for benefits accruing to employees in respect of wages, salaries and annual leave entitlement when it is probable that settlement will be required and they are capable of being measured reliably. Provisions made in respect of employee benefits expected to be settled within 12 months are measured at their nominal values using the remuneration rate expected to apply at the time of settlement.

6. Receivables

Receivables are stated at their estimated realisable value.

7. Interest Income

Interest Income is recognised on a time proportionate basis taking into account the effective yield on the financial asset.

8. Grants

Grants received are recognised in operating revenue, unless specific conditions attached to a grant and repayment of the grant is required where these conditions are not met. In these cases, the grant is treated as a liability until the conditions are met.

9. Revenue

Revenue from the following transactions are recorded when the cash is received:

Unconditional grants and donations; Course Income.

All other revenue is accounted for on an accruals basis.

10. Goods and Services Tax (GST)

All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

11. Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less

12. Income Tax

The entity is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Notes to the Performance Report

Volunteering New Zealand Incorporated For the year ended 30 June 2020

Note 1 : Analysis of Revenue

| Revenue Item | Analysis | This Year \$ | Last Year \$ |
|---|--------------------------------------|-----------------|-----------------|
| Donations, Grants & Contracts | Department of Internal Affairs Grant | 175,000 | 175,000 |
| | Lottery National Community Grant | 33,750 | 25,864 |
| | MBIE Migrant Grant | - | 47,000 |
| | Total | 208,750 | 247,864 |
| Membership Fees | Membership - Individual | 210 | 86 |
| | Membership - Organisation | 25,886 | 26,200 |
| | Total | 26,096 | 26,286 |
| Revenue from activities providing services and products | Conference | 39,953 | 54,102 |
| | Consulting | 73,962 | 75,029 |
| | Corporate Income | 12,500 | 10,500 |
| | Qualification Enrolments | - | (2,131) |
| | Other Income | 230 | - |
| | Total | 126,645 | 137,500 |
| Investment revenue | Interest | 120 | 273 |
| | Total | 120 | 273 |

Notes to the Performance Report

Volunteering New Zealand Incorporated For the year ended 30 June 2020

Note 2 : Analysis of Expenses

| Expense Item | Analysis | This Year \$ | Last Year \$ |
|--|---|-----------------|-----------------|
| Employment related costs | ACC | 600 | 581 |
| | Salaries & Wages incl Kiwisaver | 255,553 | 218,618 |
| | Recruitment related expenses | 3,500 | 7,005 |
| | Training | 3,811 | 260 |
| | Total | 263,464 | 226,464 |
| Costs related to activities providing services and products | Catering | 12,422 | 1,108 |
| | Conferences & Seminars | (30) | 2,486 |
| | Consultant & Contractor costs | 25,987 | 88,215 |
| | Design & Photography | - | 3,772 |
| | Equipment & Venue hire | 9,055 | 20,886 |
| | Gifts | 1,219 | 961 |
| | Entertainment | 45 | 1,098 |
| | Travel - National | 8,817 | 15,875 |
| | Travel - International | 254 | 4,780 |
| | Volunteer related expenses | 536 | 391 |
| | Total | 58,305 | 139,572 |
| Other expenses | Accounting Fees | 3,423 | 3,831 |
| | Advertising | 1,771 | 109 |
| | Audit Fee | 2,834 | 2,240 |
| | Bank Fees | 245 | 222 |
| | Depreciation | 860 | 554 |
| | Insurance | 1,634 | 1,657 |
| | Loss on Disposal of Fixed Assets | - | 49 |
| | Occupancy costs | 19,303 | 31,124 |
| | Office related costs | 2,599 | 1,093 |
| | Printing, Stationery & Postage | 4,226 | 4,812 |
| | Subscriptions | 8,480 | 4,368 |
| | Telephone, Internet & Videoconferencing | 1,588 | 1,966 |
| | Total | 46,963 | 52,025 |

Notes to the Performance Report

Volunteering New Zealand Incorporated For the year ended 30 June 2020

Note 3 : Analysis of Assets and Liabilities

| Asset item | Analysis | This Year \$ | Last Year \$ |
|-------------------------|-----------------------------------|-----------------|-----------------|
| Cash | BNZ Cheque account balance | 6,224 | 25,487 |
| | BNZ Online Saver account balance | - | 57,011 |
| | Kiwibank Business Edge | 84,897 | 15,544 |
| | PayPal account | 962 | 962 |
| | Total | 92,083 | 99,004 |
| | | | |
| Asset item | Analysis | \$ | \$ |
| Debtors and prepayments | Accounts receivable | 29,069 | 15,447 |
| | GST Receivable | - | 2,038 |
| | Prepayments | 1,409 | 3,130 |
| | Total | 30,478 | 20,615 |
| | | | |
| Liability item | Analysis | \$ | \$ |
| Creditors and accruals | Bank of New Zealand Visa | 3 | 3,869 |
| | Kiwibank Visa | 7,494 | 721 |
| | Trade and other payables | 7,078 | 16,065 |
| | Accrued expenses | 16,747 | 6,950 |
| | Holiday Pay Accrual | 4,324 | 3,776 |
| | GST Payable | 4,908 | - |
| | Total | 40,554 | 31,381 |
| | | | |
| Income in advance | Conference/Masterclass in advance | - | 2,474 |
| | Membership income in advance | 900 | 1,350 |
| | Income in Advance / Consulting | 4,085 | 4,636 |
| | Total | 4,985 | 8,460 |

Note 4 : Property, plant and equipment

This Year

| Asset Class | Opening Carrying Amount | Purchases | Disposals | Current Year Depreciation and Impairment \$ | Closing Carrying Amount \$ |
|--------------------|-------------------------|--------------|-----------|--|----------------------------------|
| Computer Equipment | 247 | 5,100 | - | 560 | 4,787 |
| Office Equipment | 1,643 | 2,645 | - | 300 | 3,988 |
| Total | 1,890 | 7,745 | - | 860 | 8,775 |

Last Year

| Asset Class | Opening Carrying Amount | Purchases | Disposals | Current Year Depreciation and Impairment \$ | Closing Carrying Amount \$ |
|--------------------|-------------------------|------------|-----------|--|----------------------------------|
| Computer Equipment | 482 | - | - | 235 | 247 |
| Office Equipment | 1,716 | 295 | 49 | 319 | 1,643 |
| Total | 2,198 | 295 | 49 | 554 | 1,890 |

The Diminishing value method of depreciation has been applied.

Notes to the Performance Report

Volunteering New Zealand Incorporated For the year ended 30 June 2020

Note 5: Accumulated funds

| Description | This Year | | Total \$ |
|-----------------------------|---|----------------|---------------|
| | Accumulated Surpluses or Deficits | Reserves \$ | |
| Opening Balance | 58,482 | 23,186 | 81,668 |
| Surplus/(deficit) | (7,121) | - | (7,121) |
| Transfer (to)/from Reserves | 23,186 | (23,186) | - |
| Closing Balance | 74,547 | - | 74,547 |

| Description | Last Year | | Total \$ |
|-----------------------------|---|----------------|---------------|
| | Accumulated Surpluses or Deficits | Reserves \$ | |
| Opening Balance | 56,238 | 31,568 | 87,806 |
| Surplus/(deficit) | (6,138) | - | (6,138) |
| Transfer (to)/from Reserves | 8,382 | (8,382) | - |
| Closing Balance | 58,482 | 23,186 | 81,668 |

Nature and purpose of each Reserve

Migrant Project Reserve

is the balance of the Ministry of Business, Innovation and Employment funding received tagged for the Migrant project, that has not yet been spent at year end.

| | This Year \$ | Last Year \$ |
|------------------------|-----------------|-----------------|
| Opening balance | 23,186 | 31,568 |
| Plus Surplus/(Deficit) | (23,186) | (8,382) |
| Closing balance | - | 23,186 |

Note 6 : Grants received in advance

| This Year | Received this Year | B/fwd Last Year | Refund | C/fwd Next Year | This Year's Income | Last Year's Income |
|---|-----------------------|--------------------|----------|--------------------|-----------------------|-----------------------|
| Dept of Internal Affairs: Support for Volunteering Fund, VNZ | 175,000 | - | - | - | 175,000 | 175,000 |
| NZ Lotteries 2019 | 45,000 | - | - | 11,250 | 33,750 | - |
| NZ Lotteries 2018 | - | - | - | - | - | 25,864 |
| Ministry of Business, Innovation & Employment - Migrants Project | - | - | - | - | - | 47,000 |
| | 220,000 | - | - | 11,250 | 208,750 | 247,864 |

Notes to the Performance Report

Volunteering New Zealand Incorporated For the year ended 30 June 2020

Note 7 : Commitments and contingencies

| Commitment | Explanation and timing | At balance date | At balance date |
|-------------------------------------|----------------------------|-----------------|-----------------|
| | | This Year | Last Year |
| | | \$ | \$ |
| Commitments to lease or rent assets | In the next year | - | - |
| | 1 to 5 years in the future | - | - |

Contingencies

There are no contingencies as at balance date (Last Year - nil).

Note 8: Other

Related Party Transactions:

There were no related party transactions for financial consideration requiring separate disclosure (Last Year - nil).

Events after the balance date:

There were no events that have occurred after the balance date that would have a material impact on this Performance Report (Last Year - nil).

On 30 January 2020, the spread of novel Corona virus (COVID-19) was declared a public health emergency by the World Health Organisation. From 25 March 2020, New Zealand was placed into Alert Level 4 lockdown to combat the pandemic, for a minimum period of four weeks. From 28 April 2020 this was reduced to Alert Level 3 with some restrictions relaxed, for a period of two weeks. From 13 May 2020 this was reduced to Alert Level 2, with lockdown restrictions further reduced. From 9 June 2020 this was reduced to Alert Level 1, with domestic lockdown restrictions removed. Subsequently, however, local restrictions were re-imposed in light of the rising number of COVID cases.

The Board will continue to monitor the impact of COVID-19 on Volunteering New Zealand but at the date of signing this report the Board does not believe the entity has been or will be adversely financially affected by the pandemic. The known and expected impacts of the virus on the entity include those disclosed in the Statement of Financial Performance and that Volunteering New Zealand applied for and received \$26,172 in wage subsidies for 8 employees as part of the Ministry of Social Development's COVID-19 Wage Subsidy Scheme, received subsequent to year end.

The Board maintain the view that Volunteering New Zealand has sufficient resources that it will continue to operate as a going concern provided operational targets are met.

Going concern:

Volunteering New Zealand has the ability to operate as a going concern.

However, the current reliance on the Department of Internal Affairs (Support for Volunteering and Lotteries funding) does provide some uncertainty for this ongoing concern assumption. While the Department of Internal Affairs have previously maintained funding, there is no guarantee that this funding will always be available.

Volunteering New Zealand will work closely with the Department of Internal Affairs to ensure its funding options and will also progress other business opportunities that will develop Volunteering New Zealand as a resilient and successful organisation, with the financial strength to secure its future.



Independent assurance practitioner's review report

To the Trustees of Volunteering New Zealand Incorporated

We have reviewed the accompanying performance report of Volunteering New Zealand Incorporated on pages 2 to 13, which comprises of the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 30 June 2020, the statement of financial position as at 30 June 2020, and the statement of accounting policies and other explanatory information.

The responsibility of the Board for the performance report

The Board are responsible on behalf of the entity for:

- a) identifying suitable outcomes and outputs and quantification methods where practicable to report in the statement of service performance
- b) the preparation and fair presentation of the performance report in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) Standard issued in New Zealand by the New Zealand Accounting Standards Board, and
- c) for such internal control as the Board determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

Assurance Practitioner's Responsibility

Our responsibility is to express a conclusion on the performance report. We conducted our review of the financial information (consisting of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report) in accordance with International Standard on Review Engagements (New Zealand) (ISRE (NZ)) 2400, "Review of Historical Financial Statements Performed by an Assurance Practitioner who is not the Auditor of the Entity", and the review of the non-financial information (consisting of the entity information and statement of service performance) in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Those standards require us to conclude whether anything has come to our attention that causes us to believe that the performance report, taken as a whole, is not prepared in all material respects in accordance with the Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) Standard. Those standards also require that we comply with ethical requirements.

A review of the Performance Report in accordance with ISRE (NZ) 2400 and ISAE (NZ) 3000 (Revised) is a limited assurance engagement. A review of the statement of service performance also involves performing procedures to obtain evidence and evaluating the suitability of the reported outcomes, outputs and quantification methods used. We performed procedures, primarily consisting of making enquiries of management and others within the entity, as appropriate, and applied analytical procedures, and evaluated the evidence obtained. The procedures selected depend on our judgement, including the areas identified where a material misstatement is likely to arise.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand) and ISAE (NZ) 3000 (Revised). Accordingly, we do not express an audit opinion on the performance report.

Moore Markhams is a network of independent firms that are each members of Moore Global Network Limited. Member firms in principal cities throughout the world.

Moore Markhams Wellington Audit is a partnership of MK Rania and AJ Steel. Moore Markhams independent member firms in New Zealand are in [Auckland](#) - [Christchurch](#) - [Dunedin](#) - [Hawke's Bay](#) - [Queenstown](#) - [Wairarapa](#) - [Wanganui](#) - [Waverley](#) - [Wellington](#).



Other than in our capacity as assurance practitioner we have no relationship with, or interests in, Volunteer New Zealand Incorporated.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that this performance report does not present fairly, in all material respects, the entity information and the financial position of Volunteer New Zealand Incorporated as at 30 June 2020 and its financial performance, cash flows and service performance for the year then ended in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) Standard.

Moore Markhams

Moore Markhams Wellington Audit | Chartered Accountants, Wellington, New Zealand
22 October 2020



Volunteering
NEW ZEALAND

www.volunteeringnz.org.nz | office@volunteeringnz.org.nz | +64 4 384 3636